

APPLICATION FORM

CONSERVATION OF BOOKS

Please tick which programme you are applying for:

CONSERVATION OF BOOKS AND LIBRARY MATERIALS

Graduate Diploma ☐
 Postgraduate Diploma/MA ☐ Photo
 Photo

Which academic year are you applying for? _____

Where did you hear about this programme? _____

PERSONAL DETAILS

Surname _____

First name _____

Sex Male ☐ Female ☐

Date of Birth _____

Nationality _____ Passport number _____

Present Address _____

Telephone _____ Mobile _____

E-mail _____

Permanent address if different from above _____

Telephone _____ Mobile _____

E-mail _____

SPECIAL NEEDS/DISABILITY

Please refer to the table below and enter in the box the code which is most appropriate to you: ☐

A. I do not have a disability

B. I am dyslexic

C. I am blind/visually impaired

D. I am deaf/have a hearing aid

E. I am a wheelchair user

F. I have mental health difficulties

G. I have unseen difficulties, e.g. diabetes, asthma, epilepsy

H. I have two or more of the above/special needs

I. I have a disability not mentioned above _____

FEES

Before you commence your programme of study at West Dean College you must ensure that you have adequate financial provision to cover tuition and living expenses.

Please state how your fees will be funded:

SELF	<input type="checkbox"/>	AMOUNT	_____
AWARDS, SCHOLARSHIPS, BURSARIES	<input type="checkbox"/>	AMOUNT	_____
BANK LOANS	<input type="checkbox"/>	AMOUNT	_____
OTHER	<input type="checkbox"/>	AMOUNT	_____

DETAILS OF EDUCATION AND QUALIFICATIONS

Proof of academic qualifications may be required:

DATE	NAME OF SCHOOL/UNIVERSITY/COLLEGE	COURSE ATTENDED	QUALIFICATION GAINED

DETAILS OF RELEVANT EMPLOYMENT AND EXPERIENCE

DATE	OCCUPATION	NAME OF EMPLOYER	SKILLS USED

PROFICIENCY IN ENGLISH (for those whose first language is not English)

Applicants for the West Dean College Diploma programmes for whom English is not their first language are required to have attained SELT CEFR (Common European Framework of Reference for languages) level B1 for programmes below degree level and SELT CEFR level B2 for all programmes of degree level and above. Countries not included in this requirement are listed on the UKBA website. The test certificate, which must be still within its validity date range, will be required by West Dean College. You must pass each of the four components of the test (reading, writing, speaking and listening) at the required level. Pass marks will be recorded on the applicant's Confirmation of Acceptance for Study (CAS) prior to the student's application for a Tier 4 student visa.

Please confirm that you are able to comply with this requirement.

Signature _____

Other applications: If you are applying to another institution please give the name and the programme for which you have applied _____

PLEASE EXPLAIN WHY YOU WISH TO FOLLOW THE PROGRAMME

If there is insufficient space to complete your answer, please continue on a separate sheet of paper.

WHAT DO YOU INTEND TO DO UPON COMPLETING YOUR STUDIES?

STATE SUBJECTS OR HISTORICAL PERIODS IN WHICH YOU HAVE A PARTICULAR INTEREST

ARE THERE ANY COLLECTIONS, MUSEUMS OR GALLERIES THAT YOU KNOW PARTICULARLY WELL?

REFERENCES (Professional or academic)

Please arrange for two referees to complete and return the enclosed confidential referee forms direct to the college as soon as possible.

Name of referee _____ E-mail _____

Address _____

Telephone _____ Mobile _____

Name of referee _____ E-mail _____

Address _____

Telephone _____ Mobile _____

DECLARATION

I declare that to the best of my knowledge the information given in this form is correct and I have enclosed the following information to complete my application. *(Please tick)*

2 passport size photos attached to the spaces provided on the front of the application form. ☐
Please write your name, date of birth and programme of study on the reverse of each photo. ☐
Copy of my passport. All UK and overseas students must provide a copy of their passport. ☐
Copy of my transcripts/education qualification certificates. ☐

I confirm that I have read and understand the College's Student Terms and Conditions ☐
(www.westdean.org.uk/study/student-information/terms-and-policy)

Signature _____ Date _____

Send your completed application form to:

Admissions Officer, West Dean College, Chichester, West Sussex, PO18 0QZ, UK

T +44 (0) 1243 818291

E admissions@westdean.org.uk

W www.westdean.org.uk