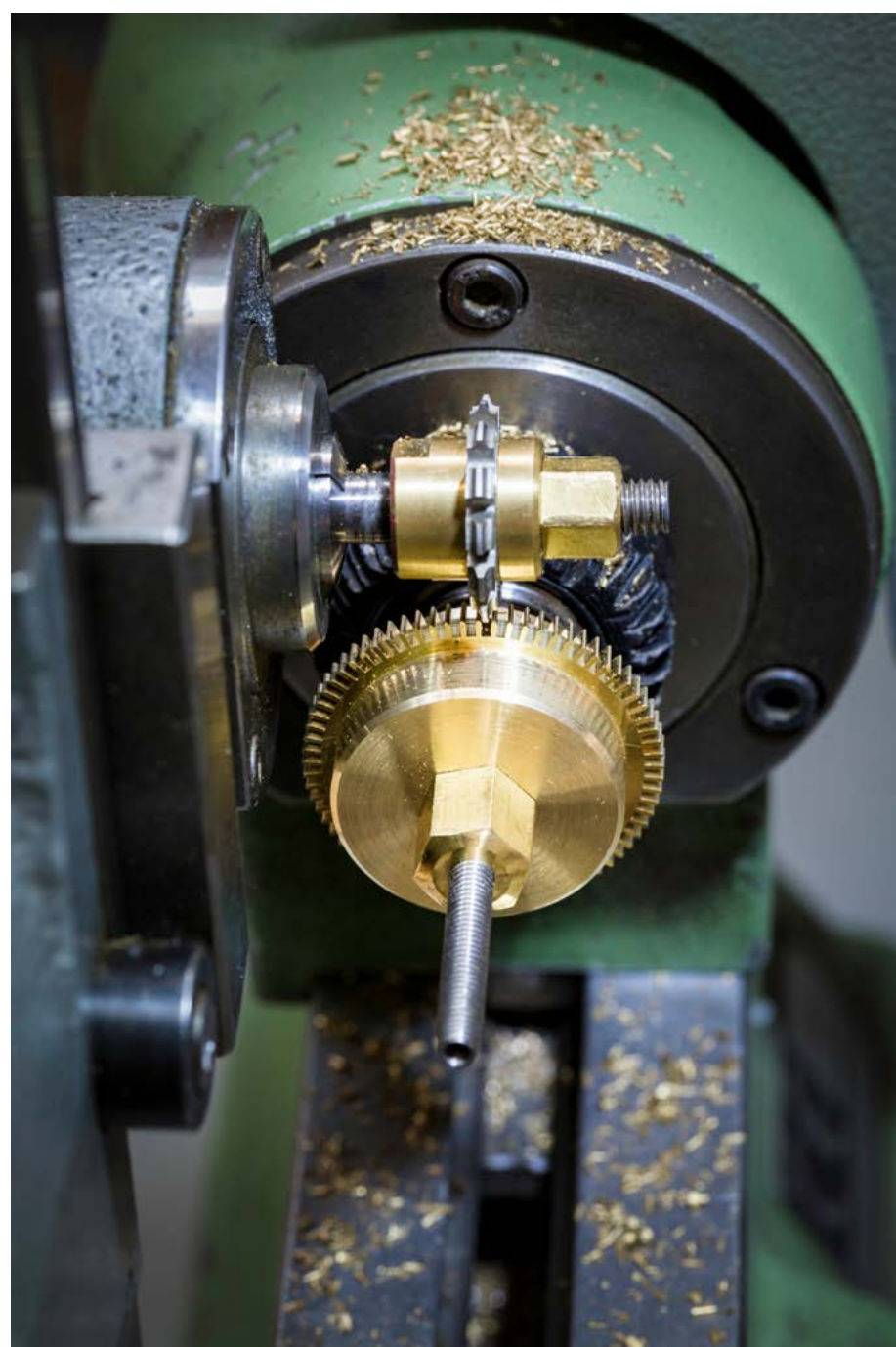




PROSPECTUS 2019 – 20

SCHOOL OF CONSERVATION



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WELCOME

Studying in the School of Conservation at West Dean College of Arts and Conservation will prepare you for the next steps in your career in conservation or historic craft practice. Our alumni work in many of the most prestigious institutions and private practices in the world. Courses are available to MA level, the global industry standard for conservation. Curriculums are aligned with the Institute of Conservation's professional standards.

Whilst working in your chosen pathway, selected from books, ceramics, clocks, collections care, furniture or metals, you benefit

from networking with students and staff from other pathways and cross disciplinary teaching in sciences and contextual studies. The involvement of practicing accredited conservators and external heritage and craft specialists in course delivery ensures that teaching is contemporary and consistent with current practice. The twelve week terms and seven day access to the studios and workshops, gives you the opportunity to explore, practice and refine your theoretical and practical skills.

Our aim is for students to leave West Dean College of Arts and Conservation with the appropriate academic qualifications and

practical training to pursue the next stage of their careers, and that the College continues to be recognised as a world leader for training in conservation and historic craft practice.

There is a sense of amazement at holding in your hands something that is a physical link with the past, made and used by people you can never know, yet providing a window onto how things were. Being a conservator is a continuous process of discovery, investigation and application of technique, all undertaken for the purposes of helping people to understand and

appreciate history and preserving what is valued today for future generations.

E. Neville

Elizabeth Neville MA ACR
Head of School of Conservation





“For anyone looking to study at West Dean College, don’t let a lack of direct conservation experience stop you from applying, as you may still have the skills that meet the application criteria.”

Sarah Askey, Postgraduate Diploma student, Books and Library Materials

MEET US

OPEN DAYS
Come and see the College in action. Register online or email admissions@westdean.ac.uk

Friday 7 December 2018
Saturday 9 February 2019

TAKE A VIRTUAL TOUR



Take a tour from your mobile, tablet or computer.

PLANNING YOUR POSTGRADUATE STUDY

MA Conservation Studies: (1 year full time)		MA Collections Care and Conservation Management (2 years part time)			
1 Choose your conservation pathway Pathways to select from are: Books and Library Materials, Ceramics (and Related Materials), Clocks and Related Objects, Furniture (and Related Objects), Metalwork. You can read in detail about each pathway on pages 12 to 21.	→ 2 Check entry requirements All programmes are accessible from humanities and science backgrounds. Typically a good first degree in Conservation or closely related subject, and evidence of experience of working on materials in your chosen pathway, or the Graduate Diploma. [See pages 9 to 11].	→ 3 Check application deadline You are encouraged to apply early. Deadline for the Books pathway is 1 February 2019 and for other pathways 1 March 2019. Application and Reference forms can be downloaded from the website here.	→ 4 Explore funding options If you are a UK/EU student you may be able to obtain a Postgraduate Loan of up to £10,000. Many of our students receive funding support. See pages 31 to 33 for bursaries and scholarships.	→ 5 Complete your Application form Download the application form from the relevant course page on this website, or obtain a copy from Admissions. Complete the form and send with the documents listed (details here).	→ 6 After you apply Admissions will confirm receipt of your Application form by email within five working days. The acknowledgement provides information on the next stage of the application process.



WHY STUDENTS CHOOSE US

REPUTATION

West Dean College of Arts and Conservation has an international reputation for equipping students with the skills sought by the conservation sector. In a 2018 survey of students **97%** would recommend study at West Dean College.

EMPLOYABILITY

89% of students studying at the College felt the programme had enhanced their skills and abilities. Alumni can be found in prestigious museums and heritage organisations worldwide and as independent conservators, makers, designers or repairers.

A UNIQUE ENVIRONMENT

The College offers a rich arts environment and a focus on craft skills with vocational application. **Our 36 week academic year and extended hours of student access to workshops and studios is exceptional in Higher Education.**

“

Studying and living at West Dean College of Arts and Conservation is a unique experience for two reasons. The first is because of the house itself, which provides a beautiful setting along with a history and collections that I would put up against any historic house in the country. The second is because of the people who work and study here - they all care deeply about the distinctive culture of conservation and making that has been created here, and that is what I think really makes West Dean College a special place.”

Kate Jennings, President of the Student Association

ABOUT WEST DEAN COLLEGE OF ARTS AND CONSERVATION

Students can expect a creative environment with a forward thinking approach, professional connections and a rich heritage of creativity. Small classes, extended workshop and studio access, talented tutors and exceptional facilities offer a rich study experience. Our degrees and diplomas are awarded by the University of Sussex.

West Dean College of Arts and Conservation is part of The Edward James Foundation, a charitable trust set up to promote education in the arts and crafts. The trust, together with external funders, supports emerging talent by offering several scholarships to students who show the enthusiasm, commitment and potential to excel in their chosen field. A number of bursaries are also available to talented students who might not otherwise be able to study here.

The Edward James Foundation

Edward James (1907 – 1984) is best known for his patronage of artists including Dalí, Magritte, Tchelitchew, Fini and Carrington. Through commissions and collaborative work he enabled them to realise their ideas, making a significant contribution to Surrealism in the 20th Century. In his own work, James was principally a writer and poet, while his theatrical interior designs for his homes in London and Sussex, including West Dean, were ground breaking in their combinations of art and technology.

He established The Edward James Foundation in 1964 and the mansion at the heart of his family estate was converted and opened as West Dean College in 1971. Today's students benefit from this unique learning environment with its collection and archive, a rich resource for conservation students.

“

There is a strong focus on craft technique across all subjects whether these are deployed in the making of new work or in the conservation of existing objects, alongside an emphasis on providing the time and space for students to master these skills. The College is a very special place. It has a unique character and environment, set in the historic West Dean Estate and has excellent learning resources including an important art collection and archive in addition to well-equipped studios and workshops. Most of all though, the College's small size means we can support the individuality of our students, enabling them to develop their passions and reach their potential within a community of like-minded people.”

Francine Norris BA (Hons) MA FRSA, Director of Education



Book students working on a preventive conservation project: Manorial Archives – an inventory and assessment of over 3000 West Dean Estate records dating from the 16th to 20th Centuries

“

I feel that the West Dean community should concentrate on helping young artists and craftsmen to copy some of the more beautiful forms of old craft and design new work upon totally new lines, though always preserving the excellence of former craftsmanship.”

Edward James, 1939



West Dean College of Arts and Conservation is formally affiliated with the University of Sussex (www.sussex.ac.uk) as a Full Partner. The University awards the majority of our diploma and degree qualifications. The University of Sussex is a leading research-intensive university, as reflected in the 2014 Research Excellence Framework (REF). Over 75% of its research activity is categorised as world leading or internationally excellent in terms of originality, significance and rigour. The University of Sussex received its Royal Charter in 1961 and its academic reputation is based on research excellence, internationalism and an interdisciplinary approach.

West Dean College of Arts and Conservation has enjoyed a partnership with the University of Sussex since 1996.



Students preparing the Lobster Telephone for exhibition West Dean College of Arts and Conservation, part of The Edward James Foundation © Salvador Dalí, Fundació Gala-Salvador Dalí

“

Because the phone is rare and iconic it travels a lot; every time a museum stages a surrealist exhibition this is one of the things they like to have. But before it goes anywhere it has to be meticulously condition-checked for small hairline cracks and other signs of wear or damage. Everything gets checked and photographed, which takes hours. Then it gets packed into a custom-made casing. Somebody always travels with it to its exhibition destination.”

Adelheid Hansen, Conservation Alumna (pictured above, top) from an interview with Museum Crush

ABOUT THE SCHOOL OF CONSERVATION

At West Dean College we specialise in the conservation of tangible cultural heritage. This involves the investigation of the condition and context of objects and collections and the subsequent selection and implementation of conservation measures to protect and sustain.

Conservation measures can be applied to individual objects or structures and may include cleaning, consolidation, remedial treatments, reconstruction, protective packaging and preparation for exhibitions. A guiding principle is that treatments involve the minimum actions necessary to maintain an object for its intended use. Conservation is also applied at a holistic level through the development and management of strategies for the maintenance and safeguarding of collections and historic interiors and buildings.

Conservators usually specialise either in objects-based conservation or collections care. Both areas require close collaboration with owners and custodians to establish history, context and future use; with scientists to analyse materials, with funders to support projects, and with the public to engage and enthuse.

“

You should strive to conserve cultural heritage so that it can continue to be used for education and enjoyment, as reliable evidence of the past and as a resource for future study.”

The Institute of Conservation's Code of Conduct, 2014

Conservation studio access is 7am to 10pm, seven days a week, which is exceptional in higher education, because it takes time to master a craft.



ALUMNI DESTINATIONS

Conservation alumni have gone on to work in institutions and the independent sector worldwide including:

Bodleian Library (Oxford, UK)
Boerhaave Museum (The Netherlands)
British Museum (London, UK)
Cambridge University Library (Cambridge, UK)
Charles Frodsham Ltd (UK)
Chester Beatty Library (Dublin, Ireland)
Cliveden Conservation (UK)
Columbia University Libraries (New York, USA)
Conservation Centre Liverpool (UK)
Gold Museum (Bogota, Colombia)
Huntington Library (California)
Imperial War Museum (London, UK)
Iowa University (USA)
Lambeth Palace (London, UK)
National Maritime Museum (London, UK)
National Museums Liverpool (UK)
Parliamentary Archives, Houses of Parliament (London, UK)
Plowden and Smith Ltd (UK)
Richard Rogers Conservation (UK)
Royal Swedish Palaces (Sweden)
Smithsonian Museums (USA)
The Clockworks museum (London, UK)
The National Archives (London, UK)
The Royal Collections, Windsor Castle (London, UK)
University of Aberdeen (Scotland)
University of Glasgow (Scotland)
Victoria and Albert Museum (London, UK)
Vienna Clock Museum (Austria)
Yale Center for British Art (USA)



ABOUT THE SCHOOL OF CONSERVATION

THE VALUE OF WORK PLACEMENTS

The College's extensive links with museums, conservators and professional bodies in the heritage sector, in the UK and EU and internationally, opens up an impressive range of work placement opportunities for our students. MA Conservation Studies students typically undertake a placement of six weeks.

Recent placement host institutions include:

Amsterdam City Archives, The Art Institute of Chicago, Bodleian Library, Brighton Pavilion, British Museum, Fishbourne Roman Palace, Heritage Blacksmith Partnership, Imperial War Museum, Library of Congress, Maritime Museum, Rotterdam, National Museum of American History, Notarial Archives, Malta, Richard Rogers Conservation, Royal Collection Trust, Smithsonian National Museum of American History, Victoria and Albert Museum (V&A), Yale University Library



“

For us, work placements offer an important bridge between us as a major conservation department and potential employer and the colleges preparing students for careers in the world of conservation.

Placement students bring with them a boost of enthusiasm and fresh insights on working practices, and their questions often challenge us in turn to think in different ways about old problems. One of the most important aspects of placement work is putting conservation decisions in context, and this is a very difficult skill to teach in a college setting. Understanding the difference in approach to the same object depending on usage, ownership and context is a crucial ability for conservation students to learn and placements are the best way to develop this.”

Nicole Gilroy, Book Conservation Supervisor, Bodleian Library

CONSERVATION SERVICES FOR CLIENTS

Students carry out supervised conservation work of historic ceramics, metalwork, clocks, books, wood, furniture and decorative surfaces for clients, including the museum and heritage sector, the antiques trade and for private individuals. Work is consistent with current conservation standards.

STUDENT BLOG

The School of Conservation Blog showcases the latest student projects and research. All posts are contributed by students. An alumnus who was invited to an international symposium based on her blog post commented, “The West Dean blog is changing my life!”

www.westdean.ac.uk/study/school-of-conservation/blog



TO SUPPORT YOUR STUDIES

You will have access to the **School of Conservation's Analytical Laboratory** to undertake technical analysis commonly encountered in the heritage sector. Equipment includes a Portable X-ray Fluorescence (PXRF) Spectrometer; FTIR Spectrometer; Fluorescence Microscope, UV-visible Spectrometer and Visible Light Spectrometer. Students use these instruments for both practical treatments and academic research.

The specialist **Arts and Conservation Library** gives you access to approximately 11,000 books and 85 journals. Students can access the online catalogue remotely and also have access to the University of Chichester Library and Chichester Library alongside other specialist libraries in the area through an inter-library loans service. The Archives of the Edward James Foundation are available for consultation by arrangement via the Library.

To develop particular areas of your professional practice students have access to over 800 short courses at the College each year. If places are available at weekends during term, students are encouraged to attend short courses free of charge. Payment will be required for any additional materials. To guarantee a place, students may also book a place in advance at 50% of the non-residential fee, plus materials. For details on short courses see website.

MA COLLECTIONS CARE AND CONSERVATION MANAGEMENT*

Gain your MA Collections Care and Conservation Management in the unique working historic environment of West Dean College of Arts and Conservation.

This MA provides the theoretical and practical knowledge and experience necessary for a lead role in collections care and management within a historic house or collections context. It is aimed at professionals with significant collections care responsibilities (for example conservators, curators and registrars), as well as graduates from other museum-related disciplines intending to develop their career in this area.

Areas of study include understanding, monitoring and managing agents of deterioration; emergency/salvage planning; collections surveys, risk assessment and management; event management; managing staff and budgets; collections care and the fabric of the building; security; introduction to grant-writing; loans, handling and packing; housekeeping and care of typical object types, including paper and books, textiles, tapestries, carpets and rugs, ceramics, stone and plaster, metals, furniture and organic materials and paintings.

SEE PAGE 27 FOR TEACHING STAFF

PROGRAMME FEATURES

- West Dean College has a large and diverse collection comprising objects from all disciplines. The house and collection are used by students to apply their knowledge to real-life problems.
- Independence and professional practice are enhanced through the requirement that you have an ongoing involvement with a collection of at least one day a week during the academic year; this time is used to apply and extend the skills you have learned during the study blocks to enhance the care and management of a collection.
- You will study in a collaborative environment and have access to experts in a range of conservation disciplines.
- The immersive environment encourages joint learning and interdisciplinary practice.
- You will gain a broad range of transferrable skills in communication, data analysis, critical thinking and research.
- You will be able to build professional contacts and networks.
- The programme has a low student to staff ratio.



Entry Requirements

You will need to have an upper second class UK Honours degree in an appropriate subject, or a non-UK equivalent. You will also have established a relationship (employment or other arrangements) with a historic house, museum or collection that will support your professional practice-based assignments. In the absence of a BA the requirement will be demonstrable research and writing abilities commensurate with BA level combined with relevant professional experience, which will be assessed on submission of a portfolio of evidence. International students will require English language CEFR (Common European Framework of Reference for Languages) Level B2 or IELTS 6.5.

PROGRAMME DETAILS

The two-year programme offers a flexible study path to achieve your MA. The curriculum is delivered over eight five-day study blocks in themed units spread over two years. The units cover a comprehensive programme of theory coupled with practical conservation exercises and visits that focus on key aspects of contemporary collections care and management practice. Taught blocks are supported by off-site professional practice assignments and a dissertation.

Contact Hours

You will have around 30-35 contact hours per study block, typically consisting of:

- 26-30 hours of lectures
- 2-3 hours of seminars
- 2 hours of external trips and visits (on average)
- 30 minutes of one-to-one meetings/tutorials

Independent Learning

When not attending lectures, seminars, workshops or other timetabled sessions, you will be expected to continue learning independently through self-study. Typically, this will involve reading journal articles and books, working on individual and group projects, undertaking research in the library and preparing coursework assignments and presentations.

Overall Workload

30% of your time will be spent in scheduled teaching and learning activity.

Scheduled teaching and learning: 534 hours. Independent learning: 1266 hours.

*Subject to re-validation

PROGRAMME STRUCTURE

Year 1 / Semester 1 (18 weeks)			Stage Assessment	Year 1 / Semester 2 (18 weeks)			Final Assessment	Year 2 / Semester 1 (18 weeks)			Stage Assessment	Year 2 / Semester 2 (18 weeks)			Final Assessment
	Christmas Vacation				Easter Vacation				Christmas Vacation				Easter Vacation		
Collections Care and Conservation Management 1 - Introduction (40 Credits)				Collections Care and Conservation Management 2 - Development (40 Credits)				Collections Care and Conservation Management 3 - Professional Skills (30 Credits)				Collections Care and Conservation Management 4 - Fluency (10 Credits)			
				Collections Care and Conservation Management 5 - Project Development (15 Credits)				Collections Care and Conservation Management 6 - Project Realisation (45 Credits)							

MA CONSERVATION STUDIES*

The MA Conservation Studies equips you with the skills and range of competencies sought by the conservation sector.

This rigorous and highly respected programme draws on an extensive sector network nationally and internationally, including industry bodies such as Icon.

The focus is on research through practice. You will draw on theoretical, scientific, and analytical study of artefacts and materials, and analyse the context and practice of conservation. MA Conservation Studies students deliver a major final research project. Students choose one of the pathway specialisms below, yet elements of interdisciplinary work are still involved:

PATHWAYS

All disciplines are accessible from both humanities and science study backgrounds.

- Books and Library Materials
- Ceramics and Related Materials
- Clocks and Related Objects
- Furniture and Related Objects
- Metalwork

LEARNING ENVIRONMENT

- High tutor: student ratio
 - Workshop access 7am-10pm, 7 days a week which is exceptional in a higher education environment
 - Collaborative and interdisciplinary environment
 - Understand and apply Icon's Professional Standards in Conservation
 - Visiting lecturers from public and private institutions
- You are taught through a combination of lectures, seminars, external trips and visits, work placement and workshop practicals. In addition, you have personal tutorials with your subject tutor.



Entry Requirements

An upper 2nd class or above UK Honours degree in an appropriate subject or a non-UK equivalent. In the absence of a BA the requirement will be demonstrable research and writing abilities commensurate with BA level.

Students typically enter at Graduate Diploma level and progress onto the MA Conservation Studies for year two. Progression from Graduate Diploma to Masters requires successful completion of level 6 with an

average grade no less than 2. Applicants with experience equivalent to the Graduate year may enter directly at Masters stage.

English language:
CEFR (Common European Framework of Reference for Languages) Level B2 or IELTS 6.5. Applicants are interviewed and required to undertake practical and observational tests.

PROGRAMME STRUCTURE – 46 WEEKS													
Semester 1 (18 weeks)			Stage assessment (FEB)	Semester 2 (18 weeks)				Stage assessment (JUL)	MA Semester 3 (10 weeks)		Final Assessment		
Study Block 1 Week 1-12	Christmas Vacation	Study Block 2 Week 13-18		Study Block 3 Week 19-24	Easter Vacation	Study Block 4 Week 25-36			Study block 5 Week 36-46				
Pathway specific unit PGC1a Extending Practice (40 credits)				Pathway specific unit PGD2a Professional Practice, including Placement in Block 3 (45 credits).All PGD Final Assessments in week 32					Collections care or pathway specific “Working Practices” project			Unit MA3 cont/d. MA Final Project Realisation (60 credits)	
Unit PGC1b Conservation Science Analysis (10 Credits)				Placements		Easter Vacation	Unit PGD2b PGD Professional Perspectives (15 credits)						
Unit PGC1c Research Studies and Project Design (10 credits)		PGC1c Research Studies cont/d + Research submission at end of semester					Unit MA2 MA Final Project Development (15 credits).Viva and Poster Presentation on MA in week 32		Unit MA3 MA Final Project Realisation				

Contact Hours

You will have 15-16 contact hours per week, typically consisting of:

- 3-4 hours of lectures
- 1 hour of seminars
- 8 hours of supervised workshop practicals (including time spent on placement)
- 2 hours of external trips and visits (on average)
- 1 hour of one-to-one meetings/tutorials

Independent Learning

When not attending lectures, seminars workshops or other timetabled sessions, you will be expected to continue learning independently through self-study. Typically, this will involve reading journal articles and books, working on individual and group projects, undertaking research in the library and preparing coursework assignments and presentations and writing up your final dissertation.

Overall Workload

33% of your time will be spent in scheduled teaching and learning activity.

Scheduled teaching and learning: 600 hours. Independent learning: 1200 hours.



*Subject to re-validation

GRADUATE DIPLOMA CONSERVATION STUDIES*

The Graduate Diploma is the start of your transition into Conservation Studies if your undergraduate degree was not in a related field.

You will start with basic treatments and be introduced to a diverse range of objects, then undertake progressively more complex conservation projects throughout the year. You will learn how to assess and record the condition of objects, and to produce a complete record of work. By the end of the course you will have acquired a repertoire of conservation treatments and gained an understanding and appreciation of the history and cultural context of objects in your discipline.

All disciplines are accessible from both humanities and science study backgrounds.

Students choose one of the pathway specialisms below, yet elements of interdisciplinary work are still involved.

PATHWAYS

All disciplines are accessible from both humanities and science study backgrounds:

- Books and Library Materials
- Ceramics and Related Materials
- Clocks and Related Objects
- Furniture and Related Objects
- Metalwork



Entry Requirements

Degree or qualification at equivalent level to a second year of undergraduate study, e.g. HND, DipHE, Evidence of engagement with chosen pathway, and of good manual dexterity and observational skills. The Graduate Diploma is accessible to students from both humanities and science backgrounds.

English language:
CEFR (Common European Framework of Reference for Languages) Level B2 or IELTS 6.5 or above. Applicants are interviewed and required to undertake practical and observational tests.

Contact Hours

You will have around 20-21 contact hours per week, typically consisting of:

- 5-6 hours of lectures
- 1 hour of seminars
- 11 hours of supervised workshop practicals
- 2 hours of external trips and visits (on average)
- 1 hour of one-to-one meetings/tutorials

Independent Learning

When not attending lectures, seminars, workshops or other timetabled sessions you will be expected to continue learning independently through self-study. Typically, this will involve reading journal articles and books, working on individual and group projects, undertaking research in the library and preparing coursework assignments and presentations.

Overall Workload

Graduate Diploma: 63% of your time will be spent in scheduled teaching and learning activity.

Scheduled teaching and learning: 752 hours.
Independent learning: 416 hours.

“

Before coming to West Dean, I studied Fine Art at Winchester School of Art. During my second year, I started working in clay and had a keen interest in museum studies and artefacts. At this point I realised I wanted to pursue a career in conservation. I became a volunteer conservator at Mottisfont (National Trust) carrying out preventative conservation, as well as gaining experience at Chilcomb House, Hampshire Cultural Trust. I heard about West Dean College and its great reputation through talking to numerous conservators.”

Rosie Blay, Graduate Diploma student, Conservation of Ceramics

*Subject to re-validation

PROGRAMME STRUCTURE – 36 WEEKS

Semester 1 (18 weeks)			Stage assessment (FEB)	Semester 2 (18 weeks)			Final Assessment
Study Block 1 Week 1-12	Christmas Vacation	Study Block 2 Week 13-18		Study Block 3 Week 19-24	Easter Vacation	Study Block 4 Week 25-36	
Pathway specific unit GD1a Introducing Professional Practice (45 Credits)				Pathway specific unit GD2a Developing Professional Practice (15 Credits)	Pathway specific unit GD2d Research through Practice (30 Credits)		
Unit G1b Introducing Conservation Science (10 Credits)				Unit GD2b Conservation Science: Development and Applications (10 Credits)			
Unit G1c Contextual and Professional Studies 1 (5 Credits)				Unit GD2c Contextual and Professional Studies 2 (5 Credits)			

CONSERVATION PATHWAYS

BOOKS AND LIBRARY MATERIALS

The course provides students with the opportunity to develop the skills and competences of a professional book conservator.

Objects from historical and private collections are provided for you to work on to acquire and practice both established and developing techniques. In keeping with professional norms, treatments are discussed and agreed with stakeholders, with reference to the current and historical context of the item, its technical makeup, and a scientific understanding of its materials.

The course is delivered in a well-equipped workshop, with areas for practical work, scientific research and testing, bookbinding, finishing, tool sharpening and secure storage. Each student has their own individual bench.

PROGRAMME DETAILS

Students typically enter at Graduate Diploma level and progress onto the MA Conservation Studies for year two.* Applicants with experience equivalent to the Graduate year may enter directly at Masters stage. Whilst students are mainly occupied with discipline-specific work, both Graduate and MA courses include cross-disciplinary teaching of topics that have general relevance to all conservation professionals.

Practical Work

You will study historic bookbinding techniques and the relationship between structure, mechanical use and deterioration; through the observation of original material

and historical model making. You will also become familiar with ethical considerations when taking decisions about treatments of books and archive material from libraries, historic collections and private clients.

You will undertake negotiated projects, using appropriate methods to document objects and assess their condition, discuss treatment strategies, and take part in decision making. Outcomes are recorded, discussed and communicated as part of learning through practice. Work undertaken will increase in complexity over each one-year period, enabling you to accumulate a core range of practical skills that can be applied to selecting and executing appropriate treatments. Ultimately you will develop the ability to adapt these techniques according to need. Throughout your time you will work with increasing autonomy.

Seminars, lectures and case studies all add to producing a portfolio of treated objects and demonstrable workplace skills. Your learning will be enhanced by visiting lecturers and group visits to collections, studios and workshops.

Conservation Theory

Challenges and strategies in object and collections care are introduced, including considerations of usage, exhibitions, environmental monitoring, enclosures, and protective systems. Reflective practice is continuously developed to integrate practical, theoretical, conceptual and professional skills. At MA level these skills are combined and you will produce a research thesis with supporting practical work.

The cross-disciplinary science syllabus covers the characteristics, deterioration, analysis and treatment of a broad range of objects and materials. All students have

access to the College's analytical laboratory where a range of instrumental techniques enables experimental scientific work to be carried out, and our Science Liaison Conservator will visit you and discuss science related to your individual projects in the workshop.

Professional Context

Icon accredited (PACR) teaching staff ensure all work is consistent with Professional Standards, thereby ensuring you start your career on a trajectory consistent with your own career goals. Work placements prepare you for a career in book conservation. You will have the opportunity to undertake a placement in a professional studio, either in a public institution or private workshop.

Recent placements have included the Bodleian Library, the Victoria and Albert Museum, the British Library, National Archives of the Netherlands, the Lincei Library in Rome, the National Library Board in Singapore, Amsterdam City Archives, Smithsonian National Museum of American History and the Library of Congress.

The course culminates in an exhibition of work supported by portfolios and associated documentation.

*Students eligible to progress onto the MA Conservation Studies can opt for the shorter Postgraduate Diploma, which completes in June and does not require a final dissertation.

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PROGRAMME ADVISER

Jane Eagan – Head of Conservation and Preservation, Oxford Conservation Consortium



CONSERVATION PATHWAYS

BOOKS AND LIBRARY MATERIALS

STUDENT PERSPECTIVE

“

Whilst studying Art History at the University of Canterbury, New Zealand, I realised I wanted to find a career that would combine my interests in both historical research and practical hand-skills, and conservation seemed the perfect option. I was mostly self-funded for the first year, with some help with a bursary from The Edward James Foundation. In my second year my studies were funded by the Anna Plowden Trust, the Leche Trust, and the Dr Robin Barnard Scholarship.

A key project I am working on belongs to the Admiralty Library. It is a large format parchment-bound volume of 17th century prints recording the Franco-Dutch War (1672-1678). Treating it has been a fantastic learning opportunity. The complexity of the project allowed me to utilise a wide range of skills, including paper washing, different paper repair techniques, resewing, and board reattachment. It also required careful planning and consideration of how each treatment step would affect the completed book as a whole.

As part of my course I enjoyed a brilliant work placement with the Bodleian Library in Oxford, which included working with preventive conservation and exhibition teams as well as in the main conservation studio.

For anyone looking to study at West Dean College, don't let a lack of direct conservation experience stop you from applying, as you may still have the skills that meet the application criteria. When I applied I didn't have any conservation experience, however, I had become very interested in conservation while taking a paper on architectural heritage as part of my studies in New Zealand.

The immersive and interdisciplinary environment at West Dean College is something to take full advantage of while studying here. I have really benefitted from sharing knowledge and ideas with students on different programmes. This has enabled

me to gain understanding of other kinds of objects as well as different perspectives on my own specialism, which will stand me in good stead during my working career.”

Sarah Askey, Postgraduate Diploma student



AFTER YOU GRADUATE

Work as a conservation professional in a museum, library or archive, with public and private collections. Pursue a career path into collections care and management or as an independent book conservator. Graduates have gone on to work at Cambridge University Library, Fitzwilliam Museum, Cambridge, Smithsonian Institution, Chester Beatty Library, Dundee University Library, PZ Conservation, Victoria and Albert Museum, the British Library and Lambeth Palace Library.

STUDENT TRIPS

“

External visits were an essential part of the course. We were able to visit museum collections and private studios to see how conservators approached problems in a realistic way. It was fascinating to see how the skills learned in the workshop are applied outside the educational setting.”

James Davis, MA Conservation Studies student

CONSERVATION PATHWAYS CERAMICS (AND RELATED MATERIALS)

The course provides students with the opportunity to develop the skills and competences of a professional ceramics conservator.



Objects from historical and private collections are provided for you to work on (from archaeological finds to decorative arts objects from a range of cultures and stylistic periods), to acquire and practice both established and developing techniques. In keeping with professional norms, treatments are discussed and agreed with stakeholders, with reference to the current and historical context of the item, its technical makeup, and a scientific understanding of its materials.

The course is delivered in a well-equipped workshop, where each student has their own dedicated workspace. There are areas for photography and spraying, and a wet room for cleaning processes.

PROGRAMME DETAILS

Students typically enter at Graduate Diploma level and progress onto the MA Conservation Studies for year two.* Applicants with experience equivalent to the Graduate year may enter the Master programme directly. Whilst students are mainly occupied with discipline-specific work, both Graduate and MA courses include cross-disciplinary teaching of topics that have general relevance to all conservation professionals.

Practical Work

Practical exercises with a range of ceramic body types help students to develop and apply appropriate conservation treatments for a range of ceramic objects, ranging from passive care through to reconstruction and visual integration.

You will undertake negotiated projects, using appropriate methods to document objects and assess their condition, discuss treatment strategies, and take part in decision making. Outcomes are recorded, discussed and communicated as part of learning through practice. Work undertaken will increase in complexity over each one-year period, enabling you to accumulate a core range of practical skills that can be applied to selecting and executing appropriate treatments. Ultimately you will develop the ability to adapt these techniques according to need. Throughout your time you will work with increasing autonomy.

Seminars, lectures and case studies all add to producing a portfolio of treated objects and demonstrable workplace skills. Your learning will be enhanced by visiting lecturers and group visits to collections, studios and workshops.

Conservation Theory

Challenges and strategies in object and collections care are introduced, including considerations of usage, exhibitions, environmental monitoring, enclosures, and protective systems. Reflective practice is continuously developed to integrate practical, theoretical, conceptual and professional skills. At MA level these skills are combined and you will produce a research thesis with supporting practical work.

The cross-disciplinary science syllabus covers the characteristics, deterioration, analysis and treatment of a broad range of objects and materials. All students have access to the College's analytical laboratory where a range of instrumental techniques enables experimental scientific work to be carried out, and our Science Liaison Conservator will visit you and discuss science related to your individual projects in the workshop.

Professional Context

Icon accredited (PACR) teaching staff ensure all work is consistent with Professional Standards, thereby ensuring you start your career on a trajectory consistent with your own career goals. Work placements prepare you for a career in ceramics conservation. You will undertake a placement in a professional studio, either in a public institution or private workshop.

Recent placements have included the British Museum, The Art Institute of Chicago, National Museum of American History and Arizona State Museum.

The course culminates in an exhibition of work supported by portfolios and associated documentation.

*Students eligible to progress onto the MA Conservation Studies can opt for the shorter Postgraduate Diploma, which completes in June and does not require a final dissertation.

SEE PAGE 27 FOR TEACHING STAFF

PROGRAMME ADVISERS

Reino Liefkes – Curator of Ceramics, Victoria and Albert Museum

Victoria Oakley – Head of Sculpture, Metals, Ceramics and Glass Conservation Department, Victoria and Albert Museum

Errol Manners – BADA member; Specialist in European and English Porcelain

Loretta Hogan – Senior Ceramics Conservator, British Museum

CONSERVATION PATHWAYS CERAMICS (AND RELATED MATERIALS)

STUDENT PERSPECTIVES

“

I wanted to do a Postgraduate Degree after graduating with a degree in Geography from University of Sussex but at the time I didn't have the finances. Instead, I worked in a photographic archive and then after nine years I began to research universities and colleges offering postgraduate study in conservation and found West Dean College of Arts and Conservation. I secured funding from the Edward James Foundation, Anna Plowden Trust and a BADA Scholarship.

The Ceramics and Related Materials programme was of most interest to me as the processes of re-touching and colour matching used in conservation are very similar to those used in the handling of photographs.

One of my favourite projects I have been working on is for a private client who had sent us a 19th Century sign from the 9th Arrondissement in Paris, which had fallen and broken into 27 pieces. Some of the pieces were also missing, so the work involved reassembling the sign, trying to integrate new pieces and ensuring the surface finish matched the original glaze.

During my time here I have gained invaluable experience from a number of work placements, including the National Trust where I was doing Collections Care and Preventative Conservation of Ceramics at Sutton House, London, and for the Royal Collection where I was working on Ceramics Conservation at Marlborough House.”

Holly Daws, MA Conservation Studies student



“

At West Dean College I have worked on a range of body types such as, porcelain, stoneware and earthenware, as well as different glaze finishes, enamels and gilding. I have recently enjoyed working on a squat jug C. 1350 – 1375, which had evidence of previous conservation treatment.

This summer I have secured a four week placement at the National Museum of Scotland, where one of my supervisors is also an Alumna. The staff there have identified a series of different objects for me to work on such as ceramics, glass, wood and metal. After graduating from West Dean College I would like to secure an internship to help the transition period from college to a work place setting. My dream would be to work in a museum.”

Rosie Blay, Graduate Diploma student

AFTER YOU GRADUATE

Become a conservator in a museum, follow a path into collections care or develop your own private conservation practice. Graduates have had placements at or gone on to work with the British Museum, Victoria and Albert Museum, Ashmolean Museum, The Metropolitan Museum, National Museums, Liverpool, Cliveden Conservation, Plowden and Smith Ltd. and Sarah Peek Conservation.

STUDENT TRIPS

Allen Gallery – Ceramics

“

A standout trip for me was to the Allen Gallery in Alton. As a group, we were allowed to select objects to be brought out of the display cases for us to look at. This really helped me understand construction and decorative techniques in a way that simply wouldn't be possible without actually handling the ceramics. It was also a great way to become familiar with handling objects, a key part to any conservator's role.

Brighton Pavilion - General

The most enlightening trip I went on was to Brighton Pavilion. On speaking to the staff there I really started to understand the challenges of managing a historic house. It was fascinating to see how resources were being cleverly used and directed to the worst affected objects using mapping techniques. I hope to use similar methods in my professional career.”

Holly Daws, MA Conservation Studies student

“

We focus on live projects. The working conditions and small class sizes give our students the time and space to develop at their own pace in a supportive environment.”

Lorna Calcutt MA ACR, Subject Leader

CONSERVATION PATHWAYS

CLOCKS (AND RELATED OBJECTS)

The course provides students with the opportunity to develop the skills and competences of a professional clock conservator.



Objects from historical and private collections are provided for you to work on, to acquire and practice both established and developing techniques. In keeping with professional norms, treatments are discussed and agreed with stakeholders, with reference to the current and historical context of the item, its technical makeup, and a scientific understanding of its materials.

The course is delivered in a well-equipped workshop. Each student has a dedicated bench space, equipped with hand and machine tools for the production and treatment of clocks. There is an area for cleaning and testing completed work.

PROGRAMME DETAILS

Students typically enter at Graduate Diploma level and progress onto the MA Conservation Studies for year two.* Applicants with experience equivalent to the Graduate year may enter directly at Masters stage. Whilst students are mainly occupied with discipline-specific work, both Graduate and MA courses include cross-disciplinary teaching of topics that have general relevance to all conservation professionals.

Practical Work

Through practical work you will establish and develop hand and machine tool skills, learning the fundamental principles and techniques used in historic horological manufacture. You will carry out your own research in order to support your decision making process.

You will undertake negotiated projects, using appropriate methods to document objects and assess their condition, discuss treatment strategies, and take part in decision making. Outcomes are recorded, discussed and communicated as part of learning through practice. Work undertaken will increase in complexity over each one-year period, enabling you to accumulate a core range of practical skills that can be applied to selecting and executing appropriate treatments. Ultimately you will develop the ability to adapt these techniques according to need. Throughout your time you will work with increasing autonomy.

Seminars, lectures and case studies all add to producing a portfolio of treated objects and demonstrable workplace skills. Your learning will be enhanced by visiting lecturers and group visits to collections, studios and workshops.

Conservation Theory

Challenges and strategies in object and collections care are introduced, including considerations of usage, exhibitions, environmental monitoring, enclosures, and protective systems. Reflective practice is continuously developed to integrate practical, theoretical, conceptual and professional skills. At MA level these skills are combined and you will produce a research thesis with supporting practical work.

The cross-disciplinary science syllabus covers the characteristics, deterioration, analysis and treatment of a broad range of objects and materials. All students have access to the College's analytical laboratory where a range of instrumental techniques enable experimental scientific work to be carried out, and our Science Liaison Conservator will visit you and discuss science related to your individual projects in the workshop.

Professional Context

Experienced teaching staff ensure all work is consistent with Professional Standards, thereby ensuring you start your career on a trajectory consistent with your own career goals. Work placements prepare you for a career in horological conservation. You will undertake a placement in a professional studio, either in a public institution or private workshop.

Placements have included The Clockworks in London.

The course culminates in an exhibition of work supported by portfolios and associated documentation.

*Students eligible to progress onto the MA Conservation Studies can opt for the shorter Postgraduate Diploma, which completes in June and does not require a final dissertation.

SEE PAGE 27 FOR TEACHING STAFF

LECTURERS

Roger Stevenson – Charles Frodsham & Co

Judith Wetherall – Short Course Tutor in gilding

Wayne Parrott – Short Course Tutor in engraving

PROGRAMME ADVISERS

Geoff Allnutt – J E Allnut & Son

Tobias Birch – Montpellier Clocks



CONSERVATION PATHWAYS CLOCKS (AND RELATED OBJECTS)

STUDENT PERSPECTIVE

“

West Dean College was recommended to me during a work placement I did at the end of my study in Namur, Belgium. The placement took place at Atelier Chronos in Dinan, Brittany, where I gained experience in the restoration/conservation of horological artefacts working in collaboration with private owners and several museums in France. Their conservation approach gave a greater emphasis towards material science than a more traditional approach and initiated my desire to learn more about the discipline. Following a discussion with a colleague who had previously completed his training at West Dean College, I decided to apply for a 2 year course.

My most recent project involved a lot of material science. I replicated a gold alloy marine chronometer helical spring which involved the use of a range of analytical techniques. Equipment such as an energy dispersion spectroscope and an x-ray fluorescence spectrometer were used to determine the composition of the alloy. Specialised literature in other fields along with experimental practice allowed me to produce a spring with closely matching composition and properties.

I would not have been here if I hadn't read a lot of resources. Very early on I was interested in the history of horology and craftsmanship and then became interested in material science. Getting an understanding based on first principles is really important. Also, in learning, the only limits are the ones we set ourselves.

After West Dean College I am planning to work as an associate at Atelier Chronos in Brittany.”

Elliott Colinge, MA Conservation Studies student



“

The range and complexity of work is managed to provide a progression of experiences, where possible bearing in mind individual needs. Students receive personalised tuition as they develop their skills, understanding and professional practice. We aim to create an environment for students to obtain and hone the essential knowledge and skills to prepare them for their varied career paths and endeavour to ensure that each student has the opportunity to gain the most from their studies.”

Malcolm Archer FBHI, Subject Leader

AFTER YOU GRADUATE

Graduates have gone on to work as conservators for the heritage, public, corporate and private sectors, or as makers, repairers, restorers, teachers or advisors. There are many areas of specialism within the profession. Recent alumni can be found at The Clockworks museum in London, the Royal Collection and the Vienna Clock Museum.

STUDENT TRIP

“

A key point that has been useful for most of us during the trips organised was the networking. Meeting with professionals in our particular field increased the chance of future job opportunities and collaborations. The visit to the British Museum was of great interest as we had the chance to have a close look at clocks of great significance in the history of horology.”

Elliott Colinge, MA Conservation Studies student



CONSERVATION PATHWAYS FURNITURE (AND RELATED OBJECTS)

The course provides students with the opportunity to develop the skills and competences of a professional furniture conservator.

Objects from historical and private collections are provided for you to work on, to acquire and practice both established and developing techniques. In keeping with professional norms, treatments are discussed and agreed with stakeholders, with reference to the current and historical context of the item, its technical makeup, and a scientific understanding of its materials.

The course is delivered in a well-equipped workshop, where each student has their own individual bench. There is a dedicated finishing area, and a separate machine shop.

PROGRAMME DETAILS

Students typically enter at Graduate Diploma level and progress onto the MA Conservation Studies for year two.* Applicants with experience equivalent to the Graduate year may enter the Masters programme directly. Whilst students are mainly occupied with discipline-specific work, both Graduate and MA courses also include cross-disciplinary teaching of topics that have general relevance to all conservation professionals.

Practical Work

There is significant emphasis placed on developing hand skills through practical work. Your application of treatments to historic objects will be underpinned through understanding both structural and decorative materials, their properties, identification, degradation and stabilisation.

You will undertake negotiated projects, using appropriate methods to document objects and assess their condition, discuss treatment strategies, and take part in decision making. Outcomes are recorded, discussed and communicated as part of learning through practice.

Work undertaken will increase in complexity over each one-year period, enabling you to accumulate a core range of practical skills that can be applied to selecting and executing appropriate treatments. Ultimately you will develop the ability to adapt these techniques according to need. Throughout your time you will work with increasing autonomy.

Seminars, lectures and case studies all add to producing a portfolio of treated objects and demonstrable workplace skills. Your learning will be enhanced by visiting lecturers and group visits to collections, studios and workshops.

Conservation Theory

Challenges and strategies in object and collections care are introduced, including considerations of usage, exhibitions, environmental monitoring, enclosures, and protective systems. Reflective practice is continuously developed to integrate practical, theoretical, conceptual and professional skills. At MA level these skills are combined and you will produce a research thesis with supporting practical work.

The cross-disciplinary science syllabus covers the characteristics, deterioration, analysis and treatment of a broad range of objects and materials. All students have access to the College's analytical laboratory where a range of instrumental techniques enables experimental scientific work to be carried out, and our Science Liaison Conservator will visit you and discuss science related to your individual projects in the workshop.



Professional Context

Experienced teaching staff ensure all work is consistent with Professional Standards, thereby ensuring you start your career on a trajectory consistent with your own career goals. Work placements prepare you for a career in furniture conservation. You will undertake a placement in a professional studio, either in a public institution or private workshop.

Recent placements have included the Maritime Museum in Rotterdam, Conservation Letterfrack in Ireland, Brighton Museum and Knole House.

The course culminates in an exhibition of work supported by portfolios and associated documentation.

*Students eligible to progress onto the MA Conservation Studies can opt for the shorter Postgraduate Diploma, which completes in June and does not require a final dissertation.

SEE PAGE 27 FOR TEACHING STAFF

PROGRAMME ADVISERS

Christopher Claxton Stevens – Decorative Arts Scholar and Consultant

Richard Coles – Antique Furniture Dealer

Kate Gill – Textile Conservator

CONSERVATION PATHWAYS FURNITURE (AND RELATED OBJECTS)

STUDENT PERSPECTIVE

“

Before coming to West Dean College I studied furniture making at HMC Amsterdam, and wood carving/sculpture at Royal Academy of Fine Arts in Antwerp.

After graduating I wished to develop theoretical knowledge and study internationally to raise my profile, so I decided to apply for a place at West Dean College on the Conservation of Furniture programme. **I secured funding in both the Netherlands and the UK, including a bursary from the Edward James Foundation.**

The international element of the course has enabled me to make contacts all over the world and the interdisciplinary nature of the college allows you to make use of the skills from students on other programmes, which is a great advantage. To gain the maximum benefit you need to be highly motivated and self-disciplined as, unlike universities, the syllabus is not rigid. This allows you to work on a range of different objects with the guidance and advice of the tutors, often on a 1:1 basis. As part of the programme, we have also been able to do several short courses, which have broadened our skill sets in oil and water gilding, blacksmithing and woodcarving.

Recently I have been carrying out microscopic research on the layer structure of finish on the Warburton Chair for Strawberry Hill House, London which will be exhibited there at the end of this year. It is said that the chair was at one time owned by Horace Walpole (1717-1797).

After West Dean College, I would like to continue doing research for a university, museum or heritage organisation.”

Anton Hendrik van der Poel, Graduate Diploma student



“

Students take advantage of the many learning facilities at West Dean College and benefit from visits to historic houses, museums and other professional workshops. A good balance of skills helps prepare students for securing employment as professional conservators after graduating.”

Norbert Gutowski, Subject Leader

AFTER YOU GRADUATE

Graduates typically go on to work as conservators with public and private collections within the heritage sector, nationally and internationally, with conservation businesses or as independent conservators, furniture-makers, designers or restorers.

“

West Dean College's comprehensive approach to conservation studies combines both academic studies and intensive practical skills development by working on authentic historical objects. I've gained a greater appreciation of cultural heritage and the confidence to carefully work on a variety of objects.”

Cathy Gorton, Conservation Alumna



CONSERVATION PATHWAYS METALWORK

The course provides students with the opportunity to develop the skills and competences of a professional metalwork conservator.

Objects from historical and private collections are provided for you to work on, to acquire and practice both established and developing techniques. In keeping with professional norms, treatments are discussed and agreed with stakeholders, with reference to the current and historical context of the item, its technical makeup, and a scientific understanding of its materials.

The course is delivered in a purpose-designed workshop, with areas for photography, microscopy, chemicals, hot work and machining. There is also access to on-site silversmiths and blacksmithing workshops.

PROGRAMME DETAILS

Students typically enter at Graduate Diploma level and progress onto the MA Conservation Studies for year two.* Applicants with experience equivalent to the Graduate year may enter the Masters programme directly. Whilst students are mainly occupied with discipline-specific work, both Graduate and MA courses also include cross-disciplinary teaching of topics that have general relevance to all conservation professionals.

Practical Work

You will learn the language, ethics and philosophy of your discipline alongside practical techniques; developing the ability to estimate time needed for a piece of work in a professional, problem-solving environment.

You will undertake negotiated projects, using appropriate methods to document objects and assess their condition, discuss treatment strategies, and take part in decision making. Outcomes are recorded, discussed and communicated as part of learning through practice. Work

undertaken will increase in complexity over each one-year period, enabling you to accumulate a core range of practical skills that can be applied to selecting and executing appropriate treatments. Ultimately you will develop the ability to adapt these techniques according to need. Throughout your time you will work with increasing autonomy.

Seminars, lectures and case studies all add to producing a portfolio of treated objects and demonstrable workplace skills. Your learning will be enhanced by visiting lecturers and group visits to collections, studios and workshops.

Conservation Theory

Challenges and strategies in object and collections care are introduced, including considerations of usage, exhibitions, environmental monitoring, enclosures, and protective systems. Reflective practice is continuously developed to integrate practical, theoretical, conceptual and professional skills. At MA level these skills are combined and you will produce a research thesis with supporting practical work.

The cross-disciplinary science syllabus covers the characteristics, deterioration, analysis and treatment of a broad range of objects and materials. All students have access to the College's analytical laboratory where a range of instrumental techniques enables experimental scientific work to be carried out, and our Science Liaison Conservator will visit you and discuss science related to your individual projects in the workshop.



Professional Context

Experienced teaching staff ensure all work is consistent with Professional Standards, thereby ensuring you start your career on a trajectory consistent with your own career goals. Work placements prepare you for a career in metalwork conservation. You will have the opportunity to undertake a placement in a professional studio, either in a public institution or private workshop.

Placements have included Russell Cotes Museum, Fishbourne Roman Palace, HMS Belfast, Heritage Blacksmith Partnership and Richard Rogers Conservation.

The course culminates in an exhibition of work supported by portfolios and associated documentation.

*Students eligible to progress onto the MA Conservation Studies can opt for the shorter Postgraduate Diploma, which completes in June and does not require a final dissertation.

SEE PAGE 27 FOR TEACHING STAFF

PROGRAMME ADVISERS

Richard Rogers – Richard Rogers Conservation

Alistair Dickenson – Specialist in silver and precious metalwork

Sophy Wills – Royal Collection

All our students love metals, love working with metals and come here to conserve metal objects. Part of the process involves the experience of making, which sits alongside conservation technique, supporting the process of deciding treatment strategies for historic objects in varying contexts. The combination of conservation treatment informed by metalworking practice enables students to develop a deep understanding and appreciation of the properties of historic metals and alloys and their treatment options.

CONSERVATION PATHWAYS METALWORK

STUDENT PERSPECTIVE

“

My favourite project that I've worked on while I've been here is a Pesh-kabz dagger; it's an Indo-Persian dagger. What I find most interesting is that it's pretending to be a very particular type of steel that was made only in India, but we've actually now identified that it's not the type of steel it's pretending to be. Going through the process of learning how to identify that from other types of steel, I found really interesting.”

Kate Jennings, MA Conservation Studies student

“

I chose to study at West Dean College of Arts and Conservation for three reasons. The most significant reason was because material specific subjects were offered - in my case conservation of metalwork. Secondly, I was looking for a smaller community to study in. Lastly, studying at West Dean College provided me with the opportunity to experience living and studying in a different culture for the last two years. Since being here I have found that between the landscape, the historic house and community that West Dean College provides I could not imagine studying anywhere else.”

Kasey Morning, Postgraduate Diploma student



AFTER YOU GRADUATE

Previous students have gone on to work in organisations including the British Museum, National Maritime Museum, Fitzwilliam Museum, Victoria and Albert Museum and various businesses including Plowden and Smith Ltd., Arabesque and Richard Rogers Conservation.

STUDENT TRIPS

Visits to Plowden and Smith and British Museum

“

A visit to London which combined trips to Plowden and Smith in the morning and then the British Museum's conservation department in the afternoon was an excellent way of seeing the contrasts and similarities between working in private practice versus a museum environment. This definitely provided me with a more informed basis on which to choose the path I would like to follow in conservation.

Visit to BathIRON 2018

The opportunity to attend Icon's Metal Group conference in combination with BathIRON (a blacksmithing event) provided the chance to see a wide range of presentations from very different conservation professionals (tank conservation to Indian swordsmithing) and also to see craft metalworking skills being practiced by some highly skilled professionals. Great for widening my knowledge of the kinds of objects people are working on, techniques they use and dilemmas they have faced.”

Kate Jennings, MA Conservation Studies student

FdA HISTORIC CRAFT PRACTICES*

Your opportunity to acquire the skills to set up as an independent maker or enhance employment prospects.

This practice-led Foundation Degree encompasses making with the option to develop basic skills in restoration and repair. You will have the opportunity to develop meticulous craftsmanship skills, within a heritage crafts and restoration environment. Students specialise in Clocks, Furniture or Metalwork (or see the School of Arts prospectus for Musical Instruments, which has no restoration option).

PROGRAMME AIMS

Practical

1. A context for the development of specialist craft skills in your chosen discipline
2. The opportunity to apply traditional craft techniques in the creation of new work and/or in the restoration of historic objects

Theoretical

1. An introduction to the historic development of craft practices in relation to culture and technology
2. A context for the development of understanding the meaning of craft and its continued relevance

Professional

1. A context for the development of a range of verbal, writing and visual skills appropriate for employment as a craftsperson
2. Opportunities to plan and implement projects to a professional standard
3. A context for the development of research and information skills relevant to professional practice as a craftsperson



Entry Requirements

UCAS tariff points: 120 Completion of a level 3 qualification, for example: A-Levels, BTEC or Foundation Diploma in Art and Design. Applicants can be considered if they can provide evidence of prior learning with an appropriate portfolio of work. You will be invited to a portfolio interview.

International applicants should provide a digital portfolio, evidence of English language ability to Level B2 (IELTS 6.0), as well as equivalent level 3 qualifications.

Contact Hours

At level 4 you typically have around 18-19 contact hours per week, typically consisting of:

- 4-5 hours of lectures
- 1 hour of seminars
- 8 hours of supervised workshop practicals
- 4 hours of external trips and visits (on average)
- 1 hour of one-to-one meetings/tutorials

At level 5 you typically have around 16-17 contact hours per week, typically consisting of:

- 3-4 hours of lectures
- 1 hour of seminars
- 7 hours of supervised workshop practicals
- 4 hours of external trips & visits (on average)
- 1 hour of one-to-one meetings/tutorials

Independent Learning

When not attending lectures, seminars and workshop or other timetabled sessions you will be expected to continue learning independently through self-study. Typically, this will involve reading journal articles and books, working on individual and group projects, undertaking research in the library and preparing coursework assignments and presentations.

Overall Workload

Level 4: 53% of your time will be spent in scheduled teaching and learning activity.

Scheduled teaching and learning: 633 hours,
Independent learning: 567 hours.

Level 5: 50% of your time will be spent in scheduled teaching and learning activity.

Scheduled teaching and learning: 600 hours,
Independent learning: 600 hours.

*Subject to re-validation

FdA HISTORIC CRAFT PRACTICES

PROGRAMME DETAILS

Practical Skills

You will learn material and tool skills which will be applied in making a range of objects. Through the design and manufacture process you will acquire and develop a range of professional competencies including tool selection and maintenance, characteristics of materials, and hand and machine work. You will also work with other materials including adhesives and coatings that are commonly associated with your specialism. As you acquire skills they will be applied to the making of objects both in practical learning exercises and the production of objects in which you have had a significant design input.

History, Materials Technology, Drawing and Professional Skills

You will attend lectures, workshops and tutorials in addition to study visits to specialist collections to develop your knowledge and understanding of historical, technical and theoretical influences that affect the design, construction and care of objects in your specialism. All FdA students have the opportunity to develop a range of communication skills including drawing and professional skills for contemporary crafts people.

Exhibition of Work

You will have the opportunity to exhibit at the College's Arts and Craft Festival where you will assist with the department's stand, representing yourself as a craftsperson and promoting the College.



PROGRAMME STRUCTURE

YEAR 1 Semester 1 (18 weeks)			Stage Assessment	YEAR 1 Semester 2 (18 weeks)			Stage Assessment	YEAR 2 Semester 1 (18 weeks)			Stage Assessment	YEAR 2 Semester 2 (18 weeks)			Stage Assessment
Study Block 1	Formative Review/ Christmas Vacation	Study Block 2		Study Block 3	Formative Review/ Easter Vacation	Study Block 4		Study Block 1	Formative Review/ Christmas Vacation	Study Block 2		Study Block 3	Formative Review/ Easter Vacation	Study Block 4	
HC-M1 - Materials Technology – (10 credits) (Common)				HC-M2 - Materials Technology – (10 credits) (metals or wood)				HC-P3 – Professional Skills incl. Work Placement – (20 credits) (Common)				HC-P4 - Professional Portfolio (60 credits) (Common – student led)			
HC-D1 - Drawing + Aesthetics – (10 credits) (Common)				HC-R2 - Study/Research Skills – (10 credits) (Common)				HC-C3 M1/C/F/ME - Applied Projects - (40 credits) (Subject Specific)							
HC-H1 - History of Craft – (10 credits) (Common)				HC-P2 - Professional Options – (10 credits) (Common)											
HC-C1 M/C/F/ME - Craft Skills – (1-30 credits) (Subject Specific)				HC-C2 M/C/F/ME - Craft Skills – (2-30 credits) (Subject Specific)											

FdA HISTORIC CRAFT PRACTICES CLOCKS

Equip yourself with skills to work in the clock making and repairing industry by acquiring practical and technical skills, the theory, principles and techniques used in historic horological manufacture.

The programme begins with practical exercises to help you establish disciplined hand and machine tool skills relating to historic craft practices in clock making. Learn how to combine and use this knowledge when making treatment decisions as a professional practitioner.

You will have a dedicated bench space within the workshop, equipped with hand and machine tools for the production and repair of clocks. There is an area for testing completed work and access to analytical equipment.

You can expect

- To develop excellent practical skills through object-based treatments
- To learn historical horological manufacture and repair techniques
- To work on historic objects

THE LEARNING ENVIRONMENT

You can expect:

- An interdisciplinary environment
- Low student: tutor ratio
- Visits from specialists from the heritage and private sectors
- Visits to museums and active links with heritage bodies



“

My time at West Dean College has provided me with the skills and knowledge I need to begin my career in horology and enabled me to expand them. The combination of being surrounded by a variety of knowledge, well equipped facilities and without commercial pressures, gives space to not just use well-rehearsed methods but to discover and explore others.”

Stephen Loader, FdA Historic Craft Practices – Clocks student

STUDENT PERSPECTIVE

“

My appreciation for mathematics and mechanisms combined with my love of craft and design found a perfect home in the world of clocks. I was inspired by John Harrison's story – he had no formal training in clock making, yet he still went on to be one of the greatest contributors to the field. I decided that it was long past time for me to try and obtain the training I needed for a career in something I would really love to do. This was almost ten years after I'd left formal education...

Since being at West Dean College I have been able to achieve highly, both academically and with my practical work, but I have also found time to get involved with extra-curricular conservation projects as well as the organisation of the College's first ever student-led conservation conference.”

Dale Sardeson, FdA Historic Craft Practices – Clocks student



FdA HISTORIC CRAFT PRACTICES FURNITURE

Develop well-rounded woodworking theory and skills that will enhance your employment prospects or allow you to continue your studies in Higher Education.

Furniture making projects become more challenging as the course progresses and may incorporate your own designs.

In the second year you may choose to continue to develop your furniture making and finishing proficiency or begin to develop basic skills in furniture restoration.

You can expect

- To develop excellent practical skills
- To learn how material properties influence practice and making
- To learn historic making techniques in a modern woodworking context

THE LEARNING ENVIRONMENT

You can expect:

- An interdisciplinary environment
- Low student: tutor ratio
- Visits from specialists from the heritage and private sectors
- Visits to museums and active links with heritage bodies



STUDENT PERSPECTIVE

“

Before coming to study at West Dean College of Arts and Conservation I was making furniture for a small company in North Bristol and at the same time I built my own workshop, taking on commissions for myself. Knowing that I wished to develop my hand-skills to a higher level, my boss, Alan, recommended I approached West Dean, having been on a short course.

To enable my study I secured a couple of bursaries from the list of funders suggested by the College.

Part of my studies has included a team project to make a Georgian Quartetto nest of four tables. It was my task to produce all the drawings, plans and templates. To work as part of a team with very different backgrounds and skill levels was a challenge in itself, however on hindsight our differences benefited the process as every member was able to contribute different points of view. The tables are fairly complicated, so deciding on the most efficient processes sometimes took time. Through the discussion, planning and making the tables, we refined specific techniques and also learnt to function efficiently as part of a team.

After completing my studies at West Dean College I would love to be able to call myself a 'traditional furniture maker' and make furniture whilst utilising traditional tools, techniques and materials.

For anyone wishing to study here, the best advice I could give is be motivated and draw on the wealth of knowledge the tutors have to offer, take advantage of the length of time you can spend in the workshop and the close interdisciplinary links with students from other programmes.”

Harry Morris, FdA Historic Craft Practices – Furniture student

FdA HISTORIC CRAFT PRACTICES METALWORK

Develop well-rounded metalworking skills and theory to enhance your employment prospects or allow you to continue your studies in Higher Education.

Project skills encompass silversmithing through to blacksmithing, and become more challenging as the course progresses. You will have a dedicated bench space within the purpose-designed workshop. There are areas for hot work (including casting, soldering, welding), machining, photography, analysis (microscopes, metallurgy) and chemicals. You will also have access to on-site silversmithing and blacksmithing workshops.

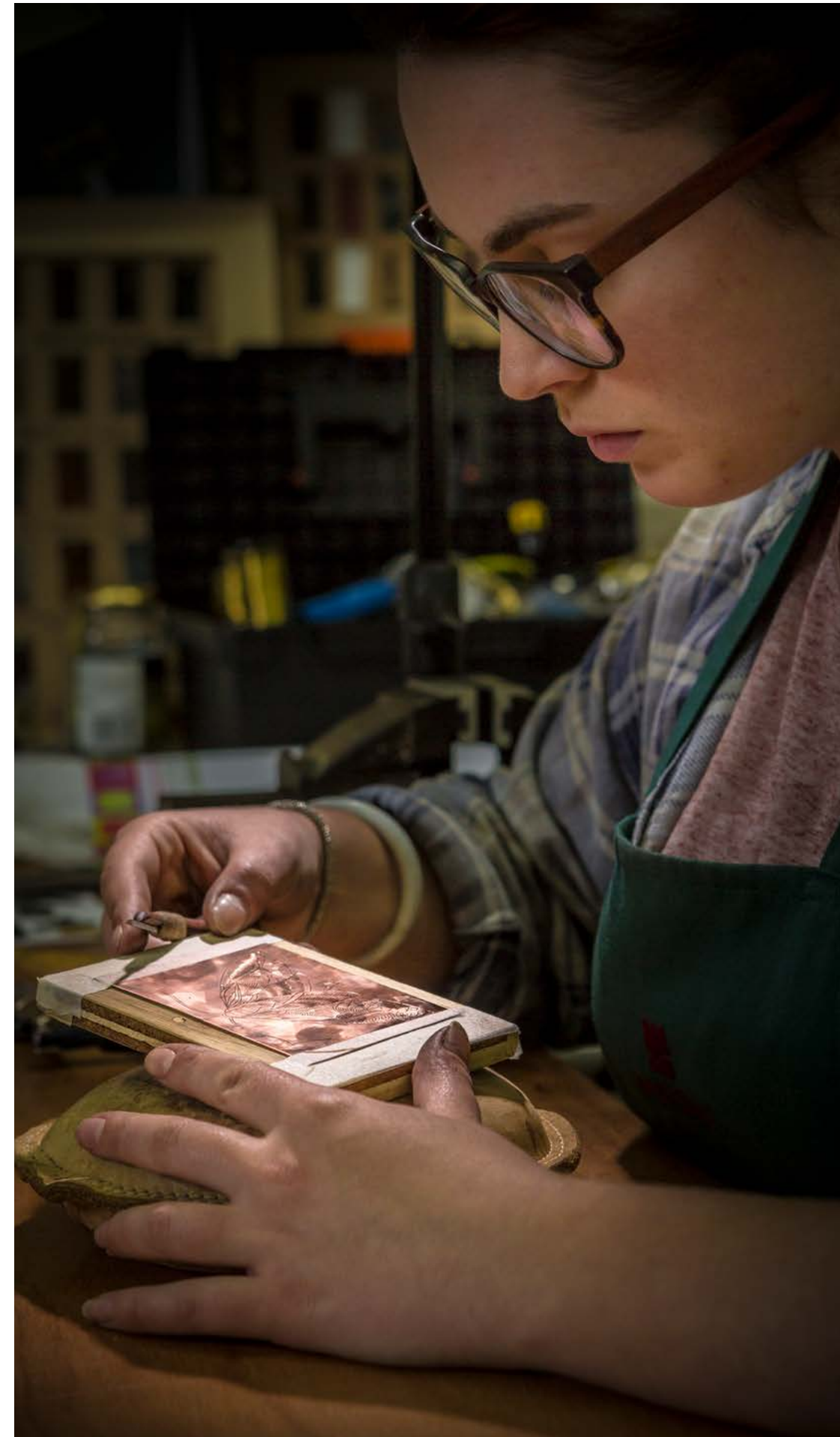
You can expect

- To develop excellent practical skills
- To learn how material properties influence practice and making
- To learn historic metalwork techniques

THE LEARNING ENVIRONMENT

You can expect:

- An interdisciplinary environment
- Low student: tutor ratio
- Visits from specialists from the heritage and private sectors
- Visits to museums and active links with heritage bodies



STUDENT PERSPECTIVE

“

Before coming to West Dean College I had a background in furniture making and design with a particular interest in lamp making. I chose to specialise in metalwork as it stood out as a medium I'd like to pursue a career in. The disappearance of traditional craft skills concerns me, with metalwork being an area where there aren't many opportunities to learn the huge range of techniques.

There were probably three main reasons I chose West Dean College. Firstly the small class sizes, which offer a high degree of individual tuition. Secondly, the unparalleled access to facilities including the forge, hot work and chemicals areas, which because of the small class sizes you get plenty of time to use. Thirdly is the location – it is unique! The ethos of the College with its links to art history through Edward James and commitment to ensuring traditional craft practices continue was also an important factor.

One of the highlights of this year was a project to make a pewter box. Part of the brief was that before constructing the box we also had to make the tools to do the repoussé. It allowed us to learn and experience the whole process, from design and methodology to realisation of the final object. I also found great satisfaction from the integrity of hand making the tools and ensuring they were specialised to create the desired finish.

My advice to anyone considering studying at West Dean College is that it's not only a good start to have a sense of which materials or techniques you are most interested in, but also be open to the fact that this may change during the course. Also don't be afraid to experiment and question what you're learning; **the hands-on atmosphere of the workshop and close contact with students on other programmes allows great opportunities to test new ideas and theories.**

After completing my second year, my long term plan is to open my own workshop as a designer-maker specialising in lamps.”

Mary Hampton, FdA Historic Craft Practices – Metalwork student

THE SCHOOL OF CONSERVATION TEACHING STAFF

Elizabeth Neville MA ACR: Head of School of Conservation

Elizabeth has over 30 years' experience as a book conservator, interspersed with teaching and supervising on the Graduate Diploma in Books and Library Materials and MA Conservation Studies courses at West Dean (2004-2010), and the MA in Paper Conservation at Camberwell School of Arts and Craft (1996-1997). Elizabeth has returned to West Dean following eight years in the private sector, running HLF funded, work-based traineeships for junior professionals in book and archive conservation. She has held significant positions of responsibility with the Institute of Conservation (Icon) and the Institute of Paper Conservation (IPC) with a strong emphasis on training and professional development.

Elizabeth is an accredited member of Icon. She has an MA in Conservation Studies from the University of Sussex and is a V&A assessor for the level 4, Conservation and Collections Care Technicians Diploma. Research interests are conservation ethics and decision-making, work-based learning, and artists' books.

Mariluz Beltran de Guevara ACR: Subject Leader, Books and Library Materials

Mariluz has been an accredited book and paper conservator since 2008, and joined West Dean College in 2017 after many years at the British Library.

Following an internship at the Victoria and Albert Museum she worked at the Dundee University Conservation Unit before joining the British Library in 2001, where she held several posts including Parchment and Vellum Specialist, Conservation Team Leader and Collection Care Monitoring Conservator.

Mariluz is an accredited member of Icon.

Lorna Calcutt MA ACR FHEA:

Subject Leader, Ceramics (and Related Materials)

With a background in art and design, the history of fine and decorative arts and ceramics and glass conservation, Lorna coordinates the ceramics conservation programmes as well as being the lead MA Conservation Studies tutor.

Lorna is an accredited member of Icon.

Malcolm Archer FBHI:

Subject Leader, Clocks (and Related Objects)

Malcolm's extensive experience in private practice, as well as the heritage sector/museums, lies behind his in-depth understanding of the profession. He brings a comprehensive knowledge of traditional craft skills, theory and contextual history. He also has an interest in new and innovative ways of applying conservation to mechanical objects.

Malcolm began his horological training at Hackney College in the 1990s. He followed this by entering into a business partnership and further developed his skills as a student at West Dean College in 2004-2006.

He continues to successfully run his own private practice and has taught at West Dean College since 2010.

Malcolm is an associate member of Icon and is a Fellow of the British Horological Institute (BHI).

Norbert Gutowski, AFHEA: Subject Leader, Furniture (and Related Objects)

Norbert is a furniture conservator with almost two decades of tutoring experience at West Dean College and Rycotewood College. Prior to education he had worked for 13 years as a furniture maker and fine antique furniture conservator-restorer, both in the UK and Switzerland. He works alongside the students to support them and facilitates their projects and professional aspirations, helping them to unlock their potential.

Dr Eric Nordgren, AFHEA: Metalwork Conservation Studies Co-ordinator

Eric brings over 20 years' experience as a metals conservator working with museums, universities, heritage agencies and private practice in the US, UK and around the world. He has conserved metal objects from Roman swords to components from an Enigma machine and has a strong interest in the scientific understanding of metals, their properties and corrosion as they inform conservation.

Eric is active in the ICON Metals and Heritage Science groups. He is also an associate member of AIC, ICOM-CC and the Historical Metallurgy Society.

Grant McCaig, MA FHEA: Metalwork Historic Craft Practice Co-ordinator

Grant is an internationally recognised silversmith and educator. His work is in several major collections including National Museums of Scotland, the Goldsmiths' Company, Birmingham Museums & Art Gallery and Aberdeen Art Gallery. He has taught in Japan and Colombia, is a selector for Cockpit Arts and mentor for the Crafts Council.

Shayne Rivers MA FIIC: Subject Leader, Collections Care and Conservation Management

Shayne is an acknowledged world expert in the conservation of furniture and Asian lacquer. A former West Dean College student, she trained in cabinet making and furniture restoration before graduating in 1998 with an MA in Conservation from the Royal College of Art/Victoria and Albert Museum.

She was a senior conservator at the Victoria and Albert Museum from 1999-2015 where she was responsible for the conservation of furniture and decorative surfaces on wood.

David Dorning MA ACR FIIC: Science Tutor

David is a book and paper conservation specialist who has tutored more than a generation of book conservators since joining West Dean College in 1988. He has taught science for conservators in the UK, USA and Europe and established the analytical laboratory at West Dean College.

David is an accredited member of Icon and a Fellow of the IIC (the International Institute for Conservation). He has an MA Conservation Studies (Distinction) University of Sussex and BA (Hons) First Class Open University, specialising in chemistry.

OTHER TEACHING STAFF

Abigail Bainbridge MA ACR

Books and Library Materials, Associate Tutor

Tristram Bainbridge MA ACR

Furniture and Related Objects, Associate Tutor

Lara Meredith

Books and Library Materials, Graduate Teaching Assistant and Subject Tutor

Katrina Redman

Metalwork, Subject Tutor

Janet Sinclair BA (Hons), MPhil, PGCE (Collegiate), Dip ILM, CELTA, Collections Care and Conservation Management, Subject Tutor

Jasmina Vuckovic MA ACR

Ceramics (and Related Materials), Subject Tutor

STUDENT INFORMATION

STUDENT LIFE



West Dean College of Arts and Conservation is surrounded by 100 acres of award-winning gardens within the South Downs National Park. A two-and-a-half mile circular walk through St Roche's Arboretum offers breath-taking views of the estate, the College and its parkland setting. The grounds are also used to host events throughout the year, and provide artistic inspiration in all seasons.

For students choosing to live on the campus, accommodation facilities include several refurbished houses all in close proximity of each other.

All rooms have ensuite facilities, access to shared common rooms, Wi-Fi and laundry facilities. The accommodation is a five minute walk from the main College building.



As well as student common rooms, the college bar is a great place to relax and network and adjacent to this is a courtyard terrace and dining room offering an extensive range of salads, hot dishes and vegetarian options.

There is also an active Student Association and talks, concerts, film nights, exhibitions and other activities are programmed throughout the year.

From May to October you will have access to an outdoor swimming pool and there are tennis courts and a croquet lawn. There is also an excellent art and craft shop.



LOCAL AREA

The College is within walking distance of several country pubs and a short bus ride into the bustling Georgian city of Chichester. Nestled at the foot of the South Downs, Chichester is surrounded by beautiful countryside, sandy beaches and historical attractions. It has a thriving arts scene, leisure centres, shops, and a good choice of cafés and restaurants. Cultural activities in the area include the famous Chichester Festival Theatre, an excellent art-house cinema, Pallant House Gallery which holds one of the most significant collections of Modern British Art and Cass Sculpture Foundation, home to an extensive collection of modern sculpture.

Both Portsmouth and Brighton along the coast are easily accessible and offer great shopping and entertainment.



Market Cross, Chichester City Centre

GETTING AROUND

Situated 65 miles south of London with convenient rail and road links, the College's close proximity to Southampton and London Gatwick Airports, cross-channel ports along the south coast and the Channel Tunnel (Eurotunnel), means that European cities are just a few hours away. There are local bus services and the nearest train station is in Chichester.

STUDENT INFORMATION

ADMISSIONS PROCESS

Application and reference forms can be downloaded from the website www.westdean.ac.uk. If you fulfil the entry requirements you will be invited to visit the College for an interview with the programme tutor and another senior member of academic staff, and undertake a practical test if applicable.

WE ENCOURAGE EARLY APPLICATIONS

The deadline for Conservation of Books and Library Materials applications for 2019 entry is **1 February 2019**.

The deadline for all other applications for 2019 entry is **1 March 2019**. Later course applications will be considered if there are still places available.

At your interview, you may be expected to provide a portfolio of work that reflects a commitment to your chosen practice. Depending on the programme applied for, students also undertake a practical test to assess their standard of practical skills - for example, students applying for the Furniture programme will be required to demonstrate their woodworking experience by completing a number of exercises, including making joints. In cases where it is impossible for the applicant to attend an interview at West Dean College, the applicant can be given a distance test to complete in the applicant's own country, and an interview will be conducted by phone or by videophone. However, whenever possible we recommend that students visit West Dean, experience the environment, explore the facilities and meet staff and other students.

The selection, admissions and induction processes will ensure equitable consideration of all applicants. Students with disabilities should contact the Academic Registry and visit the College to discuss whether their needs can be met satisfactorily.

ENTRY REQUIREMENTS

There are several levels of Diploma and Degrees at West Dean College and generally, for postgraduate study, a good first degree in a relevant subject and related practical experience is required. Specific entry requirements are listed under each subject area in this prospectus. If you have any queries or require more information, please contact the Academic Registry:

+44 (0)1243 818291 or admissions@westdean.ac.uk

INTERNATIONAL AND EU STUDENTS

West Dean College is a culturally diverse community that welcomes students from the UK, Europe and internationally. Recent cohorts have come from: Australia, New Zealand, USA, Canada, Hong Kong, South Korea, Poland, Slovenia, Hungary, Spain, the Netherlands, Germany and France. For most programmes, unlike at many UK universities, the fees are the same for national and international students. To also help make studying at West Dean College affordable, there are bursary opportunities for all.

See pages 31 and 32 for student funding opportunities.

Our Academic Registry team is experienced in guiding students with applying for visas, opening bank accounts, applying for funding and all other arrangements necessary when you are studying away from home.

Please look at the Home Office website for latest details:

www.gov.uk/government/organisations/uk-visas-and-immigration



STUDENT INFORMATION

ADMISSIONS PROCESS

APPLYING FOR A STUDENT VISA

EUROPEAN (EU AND EEA) NATIONALS

If you are an EU or EEA national and have been accepted onto a course of study, you are entitled to enter the UK freely and have the right of residence for the duration of your course. You may also wish to apply for a resident permit during your stay in the UK. To obtain a resident permit you should complete the application form EEA1 available from the Home Office website.

ALL OTHER INTERNATIONAL STUDENTS

To be able to travel to the United Kingdom as a general student (Tier 4) you must pass a points-based assessment and score 40 points before you travel.

30 POINTS for a Certificate of Acceptance for Studies (CAS) from the licensed sponsor, i.e. West Dean College. This is a virtual document, valid for six months, which is submitted to and held by the UKVI and will contain the information upon which our offer of a place to you was based. A CAS statement will be sent to you by the Academic Registry with details of this information in order for you to comply fully with the requirements outlined on the visa application form.

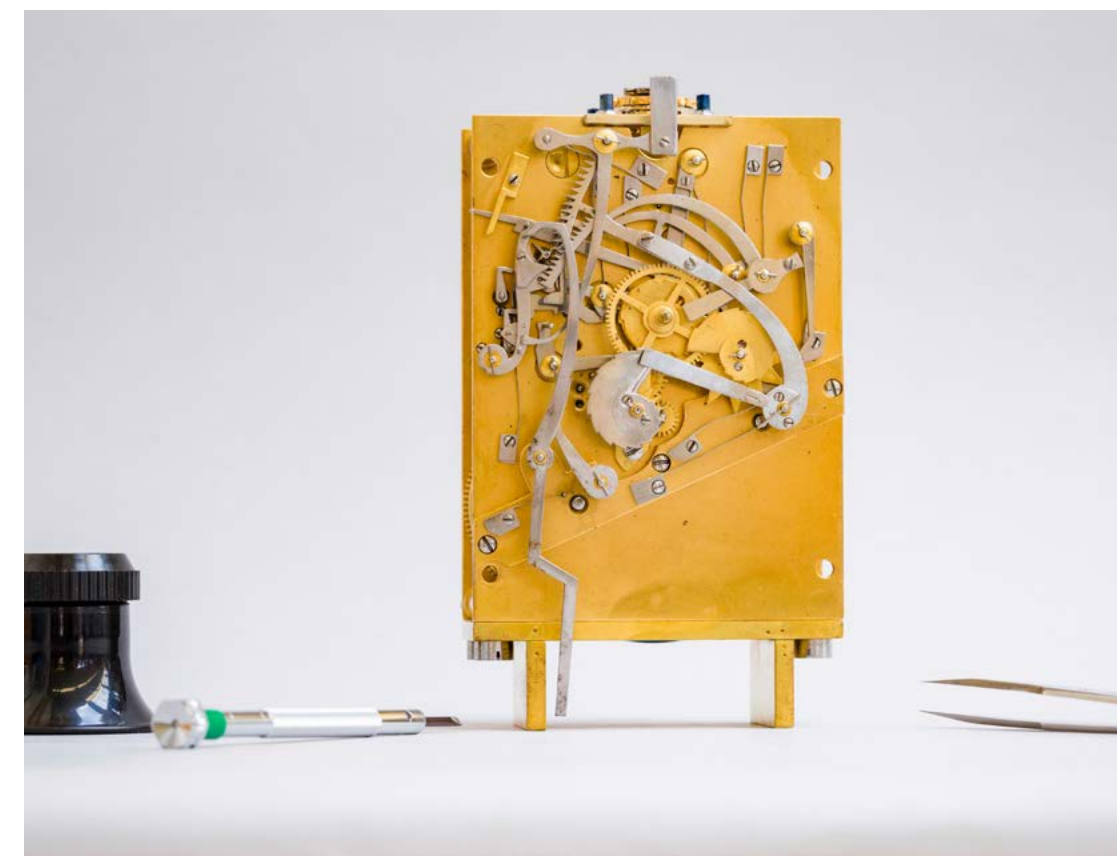
10 POINTS if you can show that you have enough finances available to cover your course fees and monthly living expenses for up to 9 months (known as maintenance). You should contact your nearest British Embassy or High Commission in the country that you normally live, and explain that you wish to apply for entry clearance on a general student visa (Tier 4). Please note that you cannot

apply for your visa until three months before the start date of your course. We strongly advise, however, that you begin to prepare your application and collate all the information and documentation well before that date. Please refer to the Home Office website for the latest information, and download the application form and student notes.

Another valuable source of important information for students is the UK Council for International Student Affairs (UKCISA). See their website www.ukcisa.org.uk; they also have a student advice line, details of which are on their website.

NB Tier 4 visa rules are subject to change at any time. You must consult the Home Office website to acquaint yourself with all of the changes before submitting your application.

www.gov.uk/government/organisations/uk-visas-and-immigration



ASSESS YOUR ENGLISH ABILITY

Students whose first language is not English, and who are not a national of a majority English-speaking country, will be required to provide evidence of their English language ability to stated UKVI standards.

You do not have to provide evidence of your English ability if: a) you have completed an academic qualification at degree level or above, which was taught in a majority English-speaking country (including the UK and Ireland); b) you have successfully completed a course as a Tier 4 (Child) student, or as a student under the rules that were in force before Tier 4 and you were granted this permission whilst under the age of 18. Majority English-speaking countries are defined as: Antigua and Barbuda; Australia; The Bahamas; Grenada; Guyana; Jamaica; New Zealand; St Kitts and Nevis; St Lucia; St Vincent and the Grenadines; Trinidad and Tobago; United States of America. UKVI will assess your nationality using your passport. West Dean College reserves the right to still ask for your IELTS to satisfy course entry requirements.

For all West Dean College programmes we will assess your ability using a SELT (Secure English Language Test) and this must be an in-date UKVI approved test.

Please enclose a copy of your in-date SELT certificate with your completed West Dean College Application form. We are unable to issue a CAS if we do not have this. A list of SELT is obtainable from www.gov.uk/government/publications/guidance-on-applying-foruk-visa-approved-englishlanguage-tests.

For programmes above degree level (NQF 6 level and above) your English language ability must be at level CEFR B2 or above. This is a minimum requirement and courses may specify higher levels – see individual course pages for further details.

For programmes below degree level (below NQF 6 level) your English language ability must be at level CEFR B1 or above. Please see individual course requirements for English entry requirements.

You must pass each section of the SELT to the required level. You should include the relevant SELT certificate with your immigration application. If you do not, your immigration application will be refused. The Home Office has also introduced an overall cap of five years for study in the UK by a visa national at degree level, and three years for study at below degree level.

EQUAL OPPORTUNITIES

The Edward James Foundation is committed to ensuring that staff, students and volunteers are recruited, selected, trained, assessed, promoted and otherwise treated solely on the basis of their relevant merits and abilities. The Edward James Foundation supports the principle of equal opportunities and therefore no student or employee will receive less favourable treatment on the grounds of disability, religion, race, colour, nationality, ethnic or national origins, political beliefs, age, sexual orientation, gender or marital status.

STUDENT INFORMATION

FUNDING YOUR STUDIES - SCHOLARSHIPS

Postgraduate Loans

If you are a UK or EU student and plan to take a postgraduate Master's course you may be able to obtain a Postgraduate Loan of up to £10,000 to help with course fees and living costs.

www.gov.uk/postgraduate-loan

SCHOLARSHIPS

Applicants for a scholarship award should demonstrate outstanding potential and a commitment to their studies and future career in their chosen subject. Candidates will be expected to demonstrate excellence by providing evidence of past achievements and related work experience alongside recommendations from current or past tutors and employers.

Scholarship awards available in 2019-20 are detailed on this page. Please check back regularly for details of new awards which have been made available since this prospectus was first published and to confirm application deadlines which may be subject to change. Prospective Scholars can apply for more than one scholarship though funding may be adjusted in the event that a student is awarded more funding than they need. For further information about our scholarship awards and to download an application form, visit www.westdean.ac.uk.

Applicants should not apply directly to the funding organisation for any of the scholarship awards listed here.

Scholars may be asked to feature in press and promotional materials for West Dean College and are also requested to attend occasional events with scholarship funders.

The College distributes funds from several other supporters including The Arts Society, The Worshipful Company of Cutlers, The Worshipful Company of Arts Scholars, The Worshipful Company of Armourers and Brasiers. These grants do not require a separate application and all students applying for other scholarships who meet the criteria will be considered for these awards.

THE BRITISH ANTIQUE DEALERS' ASSOCIATION (BADA) JOAN EYLES SCHOLARSHIP

The BADA Joan Eyles Scholarship will be awarded to a UK student on one of the following conservation programmes; Ceramics, Metalwork, Clocks or Furniture. As well as demonstrating outstanding potential, applicants should be intending to work in Britain, ideally directly or indirectly for the British antique trade.

Value of the scholarship: One year's tuition fees

Application Process

Individuals who have submitted an application to study on one of the above programmes can apply for the award. Applications are considered by the Grants Committee, and a recommendation is made to the BADA Council for approval.

Terms

The scholarship is for one academic year and will be paid directly to West Dean College. The Scholar will produce an interim report during their second term and an end of year report in the final term.

THE SIDNEY SANDERS CHARITABLE TRUST SCHOLARSHIP – CLOCKS OR METALWORK*

The Sidney Sanders Charitable Trust Scholarship will be awarded to a student applying for a second year of study on the Clocks or Metalwork conservation programmes who is able to demonstrate outstanding potential and commitment to their studies and future career.

Value of the scholarship: one year's tuition fees

Application Process

Individuals already in their first year of study on the Clocks or Metalwork programmes are invited to apply for the award. Applications will be considered by the Grants Committee for approval by the Sidney Sanders Trust. Shortlisted applicants will be observed in the workshop by the tutor as part of the assessment process.

Terms

The scholarship is for one academic year. Scholars will be expected to meet with a representative of the Trust during the year and will produce an interim report during their second term and an end of year report in the final term.

*This scholarship is subject to availability in 2019.

THE SKINNERS' COMPANY, LAWRENCE ATWELL'S CHARITY

ATWELL AWARDS FOR EXCELLENCE

The Skinners' Company award bursaries towards the cost of studying at West Dean College for up to four students studying on a Postgraduate diploma/MA on any programme.

They will also consider students studying for a Graduate diploma. Applicants should be aged 30 or under, from low income households and be able to demonstrate exceptional potential in their chosen field.

Previous scholars are encouraged to reapply for the duration of their studies.

Value of the scholarship: varies, usually in the region of £3,000 - £5,000

Application Process

Individuals who have submitted an application to study on one of the programmes outlined above can apply for the award. Applications are considered by the Grants Committee, and a recommendation is made to the Skinners' Company for approval.

Terms

The award is for one academic year, paid directly to West Dean College in termly instalments towards tuition fees. Awardees will produce an interim report during their second term and an end of year report in the final term.

THE SOUTH SQUARE TRUST SCHOLARSHIP – METALWORK*

The South Square Trust Scholarship will be awarded to a graduate or postgraduate student on the Metalwork Conservation programme who is able to demonstrate outstanding potential and a commitment to their studies and future career in the conservation of metals. Applicants should have been mainly educated in the UK.

Value of the scholarship: up to £12,000

Application Process

Individuals who have submitted an application to study Metalwork at West Dean College can apply for the award. Applications are considered by the Grants Committee and a recommendation is made to the Trustees of the South Square Trust for approval.

Terms

The scholarship is for one academic year and will be paid directly to West Dean College in termly instalments towards tuition fees. Scholars must produce a report at the end of each term.

*This scholarship is subject to availability in 2019.

Unless specified otherwise, the deadline for scholarship applications is 1 April 2019.

Please visit www.westdean.ac.uk for full details of all application deadlines, forms, funding policies and terms and conditions.

“

I know that I couldn't have achieved all I have in my time here without the fantastic support I have received from the funding team and the organisations that have helped fund my studies. To have been awarded a scholarship from the Sidney Sanders Charitable Trust has taken the financial stress away from studying and has allowed me to really make the most of my time at West Dean College.”

Dale Sardeson, FdA Historic Craft Practices – Clocks student

STUDENT INFORMATION

FUNDING YOUR STUDIES - BURSARIES

Applications are accepted for bursary awards from any student who has submitted an application to study at West Dean College. Applicants should not apply directly to any external funding organisation for the bursaries listed here.

THE EDWARD JAMES FOUNDATION BURSARY FUND

Student bursaries are available from The Edward James Foundation Bursary Fund thanks to donations from organisations and individuals who have supported the education of West Dean College students over many years.

Applications to The Edward James Foundation Bursary Fund can be made by anyone who has accepted a place to study at West Dean College and who demonstrates financial need. Preference will be given to students who show that they are pursuing all possible avenues to raise the funds they will need to complete their studies, including applications to other grant-making trusts, part-time or holiday work and/or student loans. Preference will also be given to students that the Grants Committee believes have the potential to make a significant contribution to their chosen field.

Grants are given based on individual need. Applicants must be able to demonstrate that they can finance any remaining accommodation and tuition fees not covered by their bursary award. The Grants Committee cannot consider an application without this information.

All bursary-funded students are expected to agree to the grant terms and conditions available on our website. These include the student's commitment to be an advocate for West Dean College during the period of their study and for two years afterwards. Bursary applications are considered twice each year by the Foundation's Grants Committee.



THE LECHE TRUST BURSARY FUND*

The Leche Trust may provide a bursary towards the cost of studying at West Dean College for one or more students studying conservation subjects who demonstrate financial need. Students should be intending to work in their field of study at the end of their course. Preference is given to students under the age of 35 although older students wishing to refresh their skills may be considered.

Value of the bursary: £7,500

Application Process:

Individuals who have accepted a place to study a conservation subject at West Dean can apply for the bursary.

Applications are considered by the Grants Committee and a recommendation is made to the Trustees of The Leche Trust for their approval.

Terms:

The bursary is for one academic year. The successful student must produce a report in the final term.

*Subject to availability

Unless specified otherwise, the deadline for bursary applications is 1 April 2019.

Please visit www.westdean.ac.uk for full details of all application deadlines, forms, funding policies and terms and conditions.

STUDENT INFORMATION

FUNDING YOUR STUDIES

OTHER SOURCES OF FUNDING

There are many other sources of student funding for you to consider. Below are details of some funders who share our passion for conservation and creativity. Please visit their individual websites for more information about funding.

ANNA PLOWDEN TRUST

The Anna Plowden Trust offers bursaries towards the fees for attending a full-time UK training course in the conservation of the movable heritage, such as paintings, textiles, archaeological objects. It also offers

Continuing Professional Development (CPD) Grants to enable practising conservators to take advantage of CPD opportunities by contributing towards the cost of short courses and attending conferences. The Trust does not offer bursaries or grants for courses on the conservation of the built heritage. www.annaplowdentrust.org.uk

THE FURNITURE MAKERS' COMPANY

Provide bursaries to MA students on a furniture related course. For more information, email grantsandeducation@furnituremakers.org.uk.

THE GEORGE DANIELS' EDUCATIONAL TRUST

Aims to encourage and financially assist students with grants and bursaries for training in all aspects of horology. www.gdetac.org

QUEEN ELIZABETH SCHOLARSHIP TRUST (QEST)

Funds the education of talented craftspeople through traditional college courses, apprenticeships or one-on-one training with masters. www.qest.org.uk

THE STATIONERS' COMPANY

Offers a number of scholarships and awards to those whose courses relate to the Communications and Content industries. www.stationers.org

YORK FOUNDATION FOR CONSERVATION AND CRAFTSMANSHIP

Bursaries are available to craftsmen and conservators who would like assistance to further their skills and knowledge as well as to organisations who would like to take on trainees. www.conservationyork.org.uk



ONLINE GRANT DATABASES

The following websites may be useful in identifying other funding sources.

Student Cashpoint

A free website designed to advise and assist students in the process of finding funding opportunities to cover the costs of going to college or university. www.studentcashpoint.co.uk

Turn 2 Us

A free website with information and advice about charitable grants and welfare benefits. www.turn2us.org.uk

West Sussex 4 Funding

A website with information about funding opportunities available in West Sussex. www.open4community.info/westsussex

Student Loans Company

Prospective UK resident students applying for the Foundation Degree course or a Graduate Diploma may be eligible to apply for a Tuition Fee Loan and/or a Maintenance Loan from the Student Loans Company as long as they haven't previously received a student loan.

Students starting a postgraduate Master's course might be eligible to apply for a Postgraduate Loan. The loan is a contribution to help with course related costs such as tuition fees and materials. For more information, visit www.gov.uk/postgraduate-loan

Please note that the availability of student loan funding is subject to annual approval in line with the conditions for course designation set by the Department for Education.

HINTS TO IMPROVE YOUR FUNDING APPLICATION

1. Identify a list of potential funders who have an interest in funding your study area. Don't be afraid to apply for more than one scholarship if you meet the criteria.
2. Find out as much as you can about the interests and aims of your potential funder(s) and list the skills and strengths you have that meet their criteria. Provide examples to bring your experience to life and make it easier for the funder to get a sense of you and your potential. Personalise each application to the questions asked by each individual funder.
3. If the funder has guidelines for applying, follow them carefully. Many will provide an application form, but if not, aim to keep your application within two pages. Be clear and concise about your funding needs and provide a clear budget. Make sure you spell check it and ask someone else to read it for clarity before sending it.

FUNDING AND ADVICE FOR INTERNATIONAL STUDENTS

If you are looking for help to fund your studies in the UK it is advisable to send out funding applications as soon as possible. It may be more difficult to make arrangements for financial support once you have left your own country. Start by enquiring with your own Ministry or Department of Education as they may have details of scholarship opportunities for students wishing to study overseas.

THE BRITISH COUNCIL can provide you with a basic guide for possible sources of funding for international students who want to study in the UK. www.educationuk.org/global

THE ANGLO-DANISH SOCIETY invites scholarship applications from students of Danish nationality undertaking postgraduate study in the UK www.anglo-danishsociety.org.uk

N.B it is worth checking whether an 'Anglo' society exists within your own country of residence and offers similar funding opportunities.

CHEVENING SCHOLARSHIPS provide Foreign and Commonwealth Scholarships and Fellowships. They are prestigious awards which enable overseas students to study in the UK. www.chevening.org

THE COMMONWEALTH SCHOLARSHIPS COMMISSION in the UK awards over 900 scholarships and fellowships for postgraduate study and professional development to Commonwealth citizens each year. www.cscuk.dfid.gov.uk



OUR SUPPORTERS

West Dean College of Arts and Conservation is an independent Higher Education college run by The Edward James Foundation; an educational charitable trust whose mission is to provide the highest quality education in arts and conservation. We rely on the generous support of charitable trusts, foundations, associations, companies and individuals who provide essential funds to support the work of the College and provide scholarship and bursary funding to students.

THANK YOU TO THE FOLLOWING GENEROUS SUPPORTERS OF WEST DEAN COLLEGE STUDENTS

Anna Plowden Trust
AHS Southern Section
Arts Society Chichester
Arts Society East Grinstead
Arts Society Rudgwick
Arts Society Sussex
Barbara Whatmore Charitable Trust
Boltini Trust

Book Trade Charity
British Antique Dealers' Association (BADA)
The Estate of Dr Robin Barnard
Coats Foundation
Derek Hill Foundation
The Drake Trust
Dumas Egerton Trust
Ernest Cook Trust

Ernest Kleinwort Charitable Trust
Fenton Arts Trust
George Daniels' Educational Trust
Hedley Foundation
The Hobson Charity
CM Keyser Charitable Trust
The Leche Trust
Lord Farringdon Charitable Trust

The Lowe Family
Newby Trust
Okewood Decorative & Fine Arts Society
PF Charitable Trust
Queen Elizabeth Scholarship Trust (QEST)
The Radcliffe Trust
Sidney Sanders Charitable Trust
The Skinners' Company, Lawrence Atwell's Charity

The South Square Trust
Sussex Conservation Consortium
Thriplow Charitable Trust
W.E. Dunn Charitable Trust
Willard Conservation
Worshipful Company of Armourers and Braziers
Worshipful Company of Arts Scholars

Worshipful Company of Clockmakers
Worshipful Company of Cutlers
West Dean College Alumni
York Foundation for Conservation & Craftsmanship
Yorkshire Ladies' Council for Education
And to all those who support our work but prefer to remain anonymous.

STUDENT INFORMATION

FEES 2019 – 2020

Bursary and scholarship funding helps many students. We encourage you to plan early and explore funding options, if required – see pages 31-32.

TUITION FEES	PER TERM	TERMS PA	PER YEAR
MA Conservation Studies	£4,153	4 terms (46 weeks)	£16,612
Graduate Diploma	£4,130	3 terms (36 weeks)	£12,390
MA Collections Care and Conservation Management (2 years part time)	£1,593	3 terms (4 weeks onsite)	£4,779
FdA Historic Craft Practices (2 years full time)	£4,130	3 terms (36 weeks)	£12,390
LIVING COSTS			
Full board (46 weeks)	£2,775	4 terms (46 weeks)	£11,100
Full board (36 weeks)	£2,897	3 terms (36 weeks)	£8,691
Room only (46 weeks)	£1,723	4 terms (46 weeks)	£6,892
Room only (36 weeks)	£1,797	3 terms (36 weeks)	£5,391
For part-time MA students			On request
Lunch - Full time day students	£540		£1,620 (36 weeks) £2,070 (46 weeks)
Lunch - Part-time MA students	£60		£180

IMPORTANT INFORMATION:

Includes study trip cost of £400 which typically includes tailored visits collections/exhibitions of specific interest to the programme of study.

Work placements: when students are on a work placement a travel allocation is provided. Students who are residential and full-board receive a meal refund for the weeks they are on work placement.

Lunch (typically 2 courses) in the communal dining room is integral to College life for most students and supports their ability to spend long hours in the studios.

Pay by instalments: students have the option to pay fees in instalments by term, two weeks in advance of term dates.

In a 2018 student survey **78% of students** thought the programme they studied represented good value for money, and **97% would recommend** studying at West Dean College of Arts and Conservation.

POSTGRADUATE LOANS

If you are a UK student and plan to take a postgraduate Master's course you may be able to get a postgraduate loan of up to £10,000 to help with course fees and living costs.

See www.gov.uk/postgraduate-loan

TERM DATES 2019-2020

Autumn:

Monday 30 September – Friday 20 December 2019

Spring:

Monday 6 January – Friday 27 March 2020
(3 week Easter Vacation: Good Friday 10 April, Easter Monday 13 April)

Summer:

Monday 20 April – Monday 13 July 2020
MA 10 week- extension:
Monday 13 July – Friday 18 September 2020



HOW TO FIND US

West Dean College of Arts and Conservation is situated in South East England, on the A286 between Midhurst and Chichester.

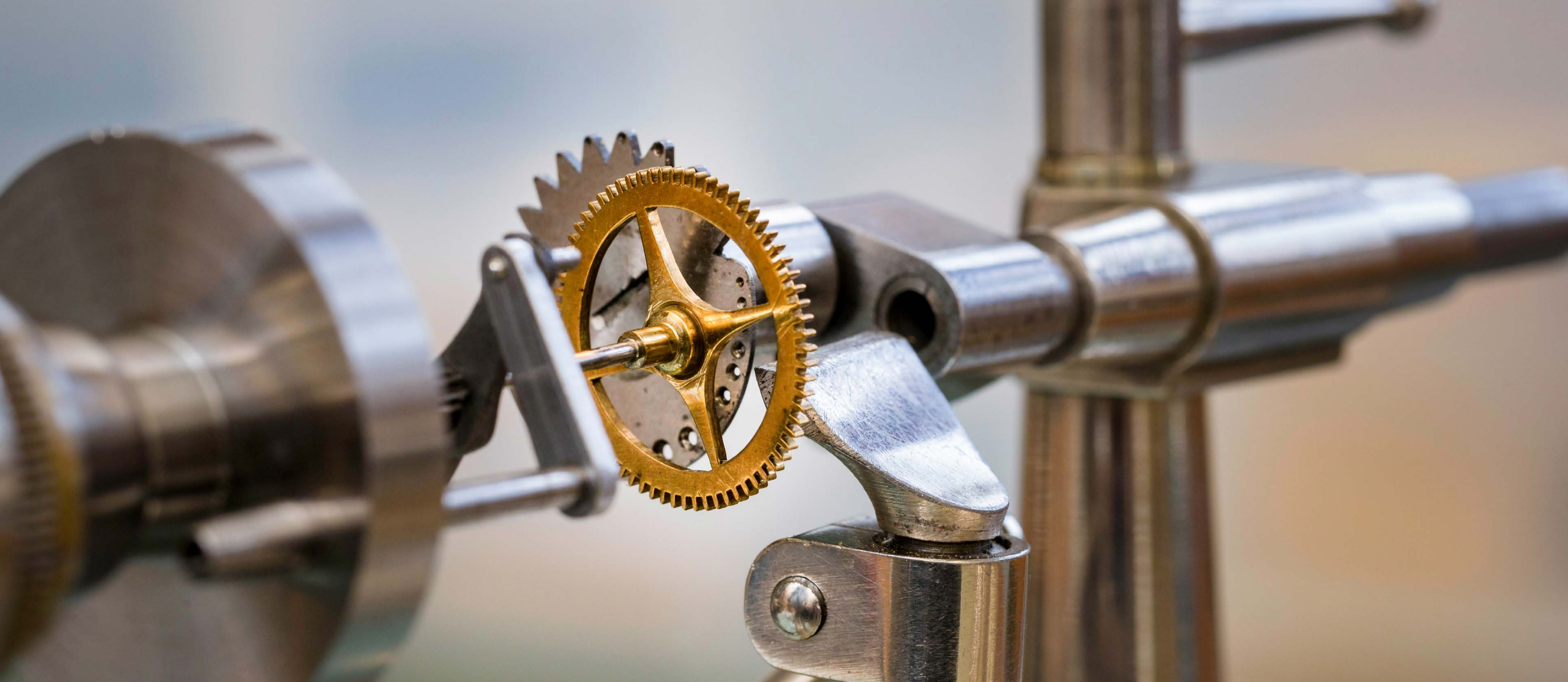
There is convenient road access from London Gatwick and Heathrow Airports as well as Southampton International Airport along the south coast. The College is also within easy reach of the cross-channel ferries from Portsmouth, Dover and Newhaven, and Eurotunnel.

The nearest railway station is Chichester from London Victoria and there is a fast rail connection from London Waterloo to Haslemere which is a 30-minute taxi ride away. There is also a bus service (No 60) which runs from Chichester Bus Station opposite the railway station to Midhurst with two bus stops in West Dean Village near the College.

Visit us on Open Day:
 Friday 7 December 2018
 Saturday 9 February 2019

West Dean College of Arts and Conservation,
 West Dean, Near Chichester, West Sussex PO18 0QZ
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WEST DEAN COLLEGE OF ARTS AND CONSERVATION,

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The Hon Peter Benson LVO MA FCA (Chairman)
Martin Ashley MVO Dip Arch RIBA SPAB
Lady Caroline Egremont
Caroline Griffith
Professor Nigel Llewellyn PhD FSA

Mike McCart
Professor Paul O'Prey CBE
Francis Plowden FCA (Treasurer)
David Seddon

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