

## Damaged books and bound archives: Practical first steps

Caroline Bendix

Wednesday 6 March 2018

British Library Centre for Conservation  
96 Euston Road  
London  
NW1 2DB

Map: [www.bl.uk/aboutus/quickinfo/loc/stp/](http://www.bl.uk/aboutus/quickinfo/loc/stp/)

This training day is aimed at librarians and archivists. It provides an overview of how books and bound archives become damaged, considers actions to minimise damage, and describes first steps to address common forms of damage. The training day is led by Caroline Bendix ACR (Independent Conservator).

**Please ensure that you bring with you on the day:**

One Paperback book height of 20cm x width of 13cm x thickness of 2-3cm and  
one Hardback book standard octavo size 22 cm.

For further information about the course, please contact the Course Organiser: [cpd@westdean.org.uk](mailto:cpd@westdean.org.uk) or +44 (0) 1243 818219.

For further information about booking, please telephone the Bookings Office: +44 (0) 1243 818300.

Website: [www.westdean.org.uk](http://www.westdean.org.uk)

### Programme

09.45	Registration and Coffee on arrival
10.00	Welcome and introductions
10.15	Identification of different types of damage and recognition of the causes
11.30	Break
11.45	Simple steps for minimising damage
11.50	Understanding appropriate treatment options and decision-making for remedial treatment
12.45	Lunch
13.45	Understanding the use of protective enclosures. Practical exercise in tying tape and making melinex™ wrappers
15.00	Working with conservators and volunteers
15.45	Discussion
16.00	End