

OBJECT AND MATERIALS CONSERVATION RISK MANAGEMENT FOR COLLECTIONS CARE

M2D07753 1-3 OCTOBER 2017 (2 day course)

This two-day workshop will explore the risk-based approach to collections care and application of risk management methodology in practice. Participants will work on a case study involving a historic interior and collections. In a series of practical exercises participants will learn to assess and rank collections based on their significance, identify potential risks using the *QuiskScan* methodology, analyse and rank specific risks, set priorities for risk reduction, develop options and discuss issues in collections care, such as strategic planning, prioritization and cost-effective resource allocation.

Course Tutors:

Agnes Brokerhof, Cultural Heritage Agency of the Netherlands (RCE)

Dr Anna Bülow, The British Museum

OUTLINE PROGRAMME

Day 1	Sunday
16.00-18.30	Register at Reception Desk
19.00	Dinner
Day 2	Monday
Morning	<p>Register at Reception Desk (if not already done so)</p> <p>Introduction by Shayne Rivers</p> <p>The Risk Management Process. Lecture by Agnes Brokerhof</p> <p>The application of risk management in the cultural heritage field and how heritage organisations can use this tool to prioritise their limited resources and reduce risks that have the greatest impact on collections preservation</p> <p>Introduction case study</p> <p>Establishing the context: Purpose etc</p> <p>Tour: Get familiar with case study location and assets</p>
Afternoon	<p>Collection anatomy</p> <p>Relative values</p> <p><i>QuiskScan</i></p> <p>Present vulnerable value</p>
Day 3	Tuesday
Morning	<p>Assessing relevant risks in more details</p> <p>Evaluating risks</p> <p>Reducing risks</p>
Afternoon	<p>Cost effectiveness</p> <p>Risk Management in Complex Institutions. Lecture by Anna Bülow</p> <p>The application of risk management in complex circumstances and how to gain buy-in</p> <p>Communication strategy</p> <p>Prepare and present advice</p> <p>Discussion and conclusions</p>
17.00	Course ends

Non-residential course fee: £296

Fully inclusive residential course fee:

Shared bathroom facilities £410

Standard room with private bathroom facilities £450

Superior room with private bathroom facilities £490

HOW TO BOOK

Please complete one booking form, or copy of form, per person per course and enclose a deposit for each course booked. On receipt of your booking, we will send all the further details you will need for your visit, including the course details and your final payment slip. Travel instructions will be sent to all students.

For further information about the course, please contact the Course Organiser: cpd@westdean.org.uk or +44 (0) 1243 818219.

For further information about booking, please telephone the Bookings Office: +44 (0)1243 818300.

Website: www.westdean.org.uk