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# Edward James Foundation -

## Bursary Application Form 2017-18

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### Edward James Foundation Bursaries

Candidates who have accepted their place on a Diploma or Degree Programme and paid their deposit can apply for a bursary from the Edward James Foundation. The Foundation grants bursaries for people who have a financial need. Grants will be awarded towards a portion of the tuition fees, but not usually for accommodation fees or living expenses. The bursaries are awarded at the discretion of the Foundation's Grants Committee. To find out more about its grants policy you can download the Bursary and Scholarship Policy document from the website ([www.westdean.org.uk/study/student-information/funding](http://www.westdean.org.uk/study/student-information/funding)) or the Student Intranet (current students only).

### Scholarships

Outstanding students or students with great potential may be eligible to apply for a scholarship award. The Edward James Foundation administers a range of other scholarships provided by external supporters. For more information about scholarships, eligibility and how to apply see [www.westdean.org.uk/study/student-information/funding](http://www.westdean.org.uk/study/student-information/funding) or the Student Intranet. The deadline for scholarship applications is Saturday 1 April 2017.

All bursary and scholarship offers are subject to Terms and Conditions. Students who are offered a bursary or scholarship will be asked to sign an acceptance form. Terms and Conditions are available from [www.westdean.org.uk/study/student-information/funding](http://www.westdean.org.uk/study/student-information/funding) and from the Student Intranet.

### How to apply for a bursary

You can apply for an Edward James Foundation Bursary by completing this form and returning it to Charlotte Ferriss, Admissions Officer, by e-mail ([charlotte.ferriss@westdean.org.uk](mailto:charlotte.ferriss@westdean.org.uk)). The Grants Committee cannot accept hand-written applications.

### Bursary application deadlines for 2017-18:

- 1 April 2017 (for bursary *and* scholarship applications)
- 11 August 2017

You can submit one bursary application per year.

If you have any queries or if you need assistance completing this form, please contact Charlotte Ferriss via e-mail [charlotte.ferriss@westdean.org.uk](mailto:charlotte.ferriss@westdean.org.uk), or phone 01243 – 818291.

Please include all relevant information and answer all questions fully. The Grants Committee will not be able to consider your application if it is incomplete.

## I. PERSONAL DETAILS

First name(s):

Surname:

Title (e.g. Mr/Mrs):

Date of Birth (dd/mm/yyyy):

Nationality:

## CONTACT DETAILS

E-mail Address:

Telephone:

Mobile:

## ADDRESS

Street Address:

City & County/State:

Postcode/Zip Code:

Country

Programme:

Day or Residential Student:

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For office use only

Date received:

Application reference:

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## 2. PERSONAL STATEMENT

Please tell us about your aspirations and why you would like to study at West Dean(\*):

(\*) Max. 300 words

### 3. REASON FOR YOUR APPLICATION

Please state how much you are applying for, why you are applying for funding and how you are planning on raising the balance. Please include a financial plan.

Have you applied for funding from the Edward James Foundation before?

☐ Yes

☐ No

If 'Yes', when did you apply?

...../...../.....

If yes, what was the outcome of your application?

## INCOME AND EXPENDITURE

Are you currently:

Employed full time?	<input type="checkbox"/>	Registered unemployed?	<input type="checkbox"/>
Employed part-time?	<input type="checkbox"/>	Unemployed, but not registered?	<input type="checkbox"/>
Self-employed?	<input type="checkbox"/>	In full-time training/education?	<input type="checkbox"/>
Other	<input type="checkbox"/>		

Do you have any dependants? ☐ Yes ☐ No

### ANNUAL INCOME

	Current situation	When studying at West Dean
Personal income (i.e. salary)	£	£
Spouse's/partner's salary	£	£
Parental contribution	£	£
Savings/ISAs	£	£
Rent from tenants or lodgers	£	£
Interest from capital	£	£
Child benefit	£	£
Tax credits	£	£
LEA grants (tuition fees, maintenance)	£	£
Career Development Loan	£	£
Other, including any grants/scholarships	£	£
<b>Total income</b>	£	£

### EXPENDITURE FOR THE DURATION OF THE COURSE (in addition to tuition fees)

	Current situation	When studying at West Dean
Rent, mortgage or accommodation fees	£	£
Water rates/council tax	£	£
Lighting and heating	£	£
Telephone	£	£
Food & clothing	£	£
Household miscellaneous	£	£
Incidental e.g. insurance, TV licence	£	£
Travel expenses	£	£
Other expenses (books, etc)	£	£
<b>Total expenditure</b>	£	£

**GRANTS APPLIED FOR:**

Name of Trust/Source	Date of Application	Date Result Expected	Amount

Please advise the Registrar of the outcome of your applications as soon as possible.

We have expectations of bursary-funded students and scholars (for more information see Terms & Conditions on [www.westdean.org.uk/study/student-information/funding](http://www.westdean.org.uk/study/student-information/funding) or on the Student Intranet) - please tell us how you feel you will contribute to College life during your studies and how you can be an advocate for the College after graduation(\*):

(\*) Please continue on a separate piece of paper, if you prefer, and attach it to this form

## DECLARATION

Please carefully read the following statements and sign below to indicate acceptance of these terms.

- *I declare that the above details are true to the best of my knowledge. I undertake to provide any additional information that may be required.*
- *I understand that offered bursaries are subject to Terms and Conditions.*
- *If offered a bursary, I will make myself available to assist in the recruitment and promotional activities of the College as outlined in the Terms and Conditions.*
- *I consent to my application data being shared with the College's Grants Committee and members of staff in the Academic Office on a need-to-know basis.*

Please also check the College's Data Protection Statement on the website and on the Student Intranet

Name:	
Date:	
Signature:	