

Developing Skills and Creative Language in Tapestry Weaving

(2 year, part-time course)

Course Tutor: PHILIP SANDERSON, master weaver designer, West Dean Tapestry Studio and Associate Tutor West Dean Visual Arts programme

This two year programme is made up of six, three-day courses. It aims to offer tapestry weavers a broad insight into the technical and creative techniques of tapestry weaving, necessary for developing skills alongside building your own creative language.

It is aimed at weavers who have completed a beginners' course at West Dean College or elsewhere, and are looking to commit to extended and intensive programme of study.

Each unit will be based in the unique environment of West Dean Tapestry Studio, one of the UK's only professional tapestry studios specialising in contemporary design and weaving using traditional techniques. The Studio has worked with a wide range of contemporary artists and designers, such as Henry Moore and Tracey Emin, as well as re-creating an important series of medieval tapestries.

SELF-DIRECTED STUDY

Between each unit you will be asked to develop your own line of research in response to the courses' focus and bring this work to the following course. This includes the production of small woven sample pieces as a way of developing and experimenting with images, brought to the start of the following unit for discussion and dissemination. A tutorial session will be planned with the programme tutor between each course.

By the end of the first year you will have a greater understanding of tapestry weaving and a larger knowledge base that will provide you with the ability to understand all stages of the production process at both technical and aesthetic level.

COURSE TUTOR

PHILIP SANDERSON has designed tapestries for numerous clients, notably for the New Parliamentary Buildings in Westminster. In 2014 his tapestry 'Nowhere' was shortlisted for the John Ruskin Prize. As Master Weaver Designer at the West Dean Tapestry Studio he has worked on a wide range of tapestry commissions, many in collaboration with leading contemporary arts practitioners, and also on the recreation of the Hunt of the Unicorn Tapestries for Stirling Castle. He is also associate tutor on the College's full-time Visual Arts (tapestry and textile art) programme.

COURSE OVERVIEW

Year I

Unit 1: SETTINGS, WEAVING TECHNIQUE AND TRANSLATION

November 6–9, 2016 Three Days Intermediate 3D6850

The first unit illustrates how changes in the setting of the warps and the weight of weft can produce differences in the woven surface and impact on the translation of an image. The series of small sample tapestries made will form the basis of a collection of reference material, to aid the decision making process for creating finished works.

Other technical aspects such as the use of leashes and the correct use of tools, such as bobbins and beaters is covered, alongside identifying and remedying irregularities within the woven surface.

The unit will also focus on design development and an introduction to the process of translation, before you discuss plans with the tutor for self-directed study, research and woven samples to bring to the next course. This will reference the experiences gained from making the technical samples to inform decisions about materials and the scale of the work.

Unit 2: CARTOONS, SCALE AND THE WEAVER'S PALETTE

January 29–February 1, 2017 Three Days Intermediate 3D6851

The second unit will begin with a group session to discuss the work produced on the previous unit. This is an opportunity to share experiences and discuss any issues or discoveries that emerged during this stage.

Students can then begin to consider the next part of the process through further sample work, this includes:

- Cartoon production, different kinds and appropriate uses of cartoons
- Scale; size of tapestry, considering both practical and aesthetic issues.
- Warp setting and weights of weft including selection of materials for warp and weft.
- Availability of materials, sourcing materials and how this might influence choice of yarns used.
- Selecting the palette of yarns for the project.
- Considering final presentation of the work and how this may influence production e.g. using a selvedge will the warps be visible, inclusion of a weavers mark.

Within the final phase of this unit students can begin to refine their ideas and having worked through the above list of activities begin to make decisions about the production of a final piece of work, planned in conjunction with the tutor to bring near completion for the beginning of the third unit.

Unit 3: FINISHING PROCESSES/PLANNING A PERSONAL PROJECT

April 23–26, 2017 Three Days Intermediate 3D6852

Following the group discussion on the pieces woven following unit 2, highlighting aspects that arose during the weaving, and how the image may have developed or evolved during

production. There will also be an opportunity to discuss how the work may progress from this point; if the tapestry woven can be one of an on-going series; or you wish to plan to explore a different style of working; or even if you would like to make the same tapestry again.

Once cut from the frame the tapestries will be used to demonstrate the finishing process, this will involve making decisions relating to the work and how the work is to be hung or displayed.

By the end of the third unit, students will now have a greater understanding of tapestry weaving and knowledge base that will provide them with the ability to more confidently move through all stages of the production process at both technical and aesthetic level. The course will end with further discussion as you make plans to devise and produce a tapestry project independently over the summer months and look towards finding your own creative voice.

Year 2:

Unit 4: DYEING, MATERIALS AND WEAVING

September 17–20, 2017 Three Days Intermediate 3D6882

The dyeing of yarn is integral to the making of tapestries; this unit will begin with an overview of the process of dyeing yarns and the construction of a bespoke palette. An introductory session in the dye rooms will show students all aspects of the dyeing system used by the tapestry studio and provide the knowledge required to be able to select, prepare and dye yarns. Students will be expected to create their own dye book to document their research.

The system of dyeing in place at West Dean is a chemical system using acid levelling dyes which are specifically used for dyeing wool and silk; we will also examine and discuss alternative methods of dyeing yarns including dyes for cotton and linen and resources required for dyeing without a dye room.

Unit 5: EXPERIMENTAL WEAVING TECHNIQUES

January 7–10, 2018 Three Days Intermediate 3D6883

Unit 5 will introduce additional tapestry techniques such as tufting, wrapping, knotting and how to create shaped and three-dimensional tapestries, as well as considering the possibilities for combining tapestry with other textile processes. Through the production of sample pieces you will begin to explore the possibilities of working with differing scales and materials and to deconstruct the conventional process of tapestry weaving and identify which aspects of the process are relevant to your own practice. The samples will also provide an opportunity to produce work that is defined by a particular technique (or combination of techniques) than it is by translating an image.

The unit will also consider the different ways artists have engaged with tapestry in a more experimental way followed by a discussion on the relevance of specific techniques and materials to your practice.

Unit 6: DESIGN AND REFLECTION

April 22–25, 2018 Three Days Intermediate 3D6884

The final unit will look at design and developing ideas and strategies for making new work, there will also be an opportunity to reflect on the two years with discussions based around moving forward.

We will begin by looking at the different ways of creating designs for tapestry from personal practice to public commissions, collaborative and community based projects. Working with images and research gathered we will focus on how a design can evolve from initial sketch ideas to a finished design.

Building on the knowledge from previous sessions design will also include consideration of scale, materials etc., common factors that can influence design development.

OUTCOME AND CONCLUSION

Students will have a plan for the continuing research and knowledge of tapestry weaving and be able to identify themes within their practice and also to identify the kind of work they are looking to produce and be able to communicate this confidently.

To conclude the course we will end with a group discussion centred on strategies for moving forward including plans for the creation of a future tapestry.

An exhibition of the finished tapestries, supporting material, sketches and samples will be planned within the college on completion of the programme.

APPLYING FOR A PLACE

Students must complete and return the Application Form and the Questionnaire. An informal telephone interview with the Programme Tutor will follow before places are confirmed. Following confirmation of your place, full payment will be taken using the details supplied on your Application Form.

COURSE FEES:

The course fees are payable in advance for each year of study

Year 1: Course fee: £1050 (non-residential, covering all three units – payable by 1 September 2016). This includes the interim tutorial between each unit and yarns used for set projects during each course.

Year 2: Course fee: £1050 (non-residential, covering all three units – payable by 1 September 2017). This includes the interim tutorial between each unit and yarns used for set projects during each course.

Accommodation for a weekend, including dinner and breakfast, is currently available from £162. Please see accommodation costs on our website – or in the printed brochure, specific to the timing of each unit.

For further queries about the course, please contact:

Rosemary Marley, Senior Short Course Organiser

West Dean College, West Dean, Chichester, West Sussex, PO18 0QZ T 01243 818263

email rosemary.marley@westdean.org.uk.

APPLICATION FORM

Developing skills and creative language in Tapestry Weaving

Please return completed form to:

Bookings Office, West Dean College, West Dean, Chichester, West Sussex, PO18 0QZ

email: bookingsoffice@westdean.org.uk Tel: 01243 818300

YOUR DETAILS (BLOCK LETTERS PLEASE):

First Name Surname

Address:

.....Postcode:

Telephone: Email:

Male [] Female [] Date of Birth Nationality:

YOUR ACCOMMODATION REQUIREMENTS RESIDENT STUDENT [] NON RESIDENT STUDENT []

STANDARD ROOM WITH ENSUITE OR ADJACENT PRIVATE BATH/SHOWER SINGLE [] *TWIN []

SUPERIOR ROOM WITH ENSUITE BATH/SHOWER [] SINGLE [] *TWIN []

Please select preference: MAIN HOUSE [] (bath or bath/shower) VICARAGE [] (bath/shower)

* Twin occupancy Sharing with (Name) Resident only [] Attending course []

SPECIAL NEEDS/DISABILITY

Please refer to the table below and enter in the box the code which is most appropriate to you:

- | | |
|---------------------------------|--|
| A. I do not have a disability | F. I have mental health difficulties |
| B. I am dyslexic | G. I have unseen difficulties, e.g. diabetes, asthma, epilepsy |
| C. I am blind/visually impaired | H. I have two or more of the above/special needs |
| D. I am deaf/have a hearing aid | I. I have a disability not mentioned above |
| E. I am a wheelchair user | |

☐

DIETARY REQUIREMENTS (allergies or prescribed medical diets) [] Please detail

How did you hear about this course?

PAYMENT DETAILS – FULL PAYMENT of the course fee is due on acceptance to the course.

PAYMENT BY MASTERCARD/VISA/AMEX/DEBIT CARD

PLEASE DEBIT MY MASTERCARD/VISA/AMEX/DEBIT CARD WITH THE SUM OF £

CARD NO

Security No.

Name (as on card) Issue no: If applicable

Valid from (as on card) / Expiry date (as on card) /

SIGNATURE DATE

PAYMENT BY CHEQUE

I ENCLOSE A CHEQUE FOR £..... (PAYABLE TO THE EDWARD JAMES FOUNDATION LTD)

SIGNATURE DATE

Developing Skills and Creative Language in Tapestry Weaving

Please answer the following questions and return with your Application Form,

YOUR NAME:

DAYTIME TELEPHONE NUMBER:

When did you attend a beginners' Tapestry Weaving course – at West Dean or elsewhere?

As well as the above (or instead of) what previous experience relevant to the course do you have?

What attracts you to working in the medium of Tapestry Weaving?

What has attracted you to this course in particular?

What are you hoping to achieve from the course?

Do you keep a sketchbook?

Do you work or are you in full-time education? Please state which

Please include two samples of your tapestry weaving, even if this is your first sample (eg. prints of digital images or colour photocopies).

DEVELOPING SKILLS AND CREATIVE LANGUAGE
IN TAPESTRY WEAVING
TERMS AND CONDITIONS

1 REGISTRATION ON THE COURSE

- 1.1 The Developing Skills and Creative Language in Tapestry Weaving (DSCTW) is open to anyone aged sixteen (16) and over.
- 1.2 In order to book a place on the DSCTW you must complete the Application Form and return it to the Short Course Bookings Office.
- 1.3 Your place on the DSCTW will be subject to availability and an interview. Your place on the DSCTW will not be confirmed until we send you written confirmation of your successful application.
- 1.4 To accept your place on the DSCTW the DSCTW Fee (Year 1) must be paid to the College by you or on your behalf by 1 September 2016.
- 1.5 The DSCTW requires attendance on six (6) three-day study units across a two year period as detailed in the Brochure and/or Course information.

2 THE COLLEGE'S RIGHTS AND OBLIGATIONS

- 2.1 The College reserves the right to change the venue, time, date, or Tutor where such change is necessary to facilitate the delivery or better delivery of this Course.
- 2.2 The College reserves the right to modify the content or method of delivery of this Course if considered necessary.
- 2.3 The College reserves the right to withdraw from any accreditation scheme at any time or to cancel the Course if in the College's opinion it is no longer viable.

3 YOUR RIGHTS AND OBLIGATIONS

- 3.1 You must notify the College, in writing, if any of your registration details change including but not limited to your name, address, telephone number and/or e-mail address.
- 3.2 You agree to comply with all of the College's policies and procedures applicable to you and to act with courtesy, consideration and integrity at all times towards the College, its staff and other students at the College. The College reserves the right, in its absolute discretion, to terminate this agreement and to remove you from a Course and/or to exclude you from the College in circumstances where your conduct is deemed by the College to be unfit or unsuitable or damaging to the College or its reputation. If you are removed from the Course in accordance with this clause, the College will not refund any sums paid by you to the College.

4 PAYMENT & CHARGES

- 4.1 The DSCTW Fee (Year 1) must be paid in full by 1 September 2016. The DSCTW Fee (Year 2) must be paid in full by 1 September 2017.
- 4.2 The College reserves the right to cancel your place on the DSCTW if fees are not paid in accordance with clause 4.1.
- 4.3 The Course Fees include use of the facilities and refreshments as further described in the full course description. Additional charges apply to accommodation and some Course materials and resources.

4.4 You may pay (or part-pay) the Course Fees and/or any accommodation charges using gift vouchers (which are available from the College in the values of £5, £10, £25, £50 and £100).

4.5 You must pay all charges in connection with any payments made by bank transfer.

4.6 Any damage caused by you (other than fair wear and tear) to the College, its facilities, equipment or resources will be separately invoiced by the College and such amounts shall be payable by you on demand.

5 COURSE TRANSFER / CANCELLATION

- 5.1 You may not transfer your booking to any alternative Course.
- 5.2 No refund will be offered for failure to attend or complete any of the six (6) three day courses of the DSCTW course.
- 5.3 The College reserves the right to cancel this agreement with you if it is prevented from or delayed in the carrying on of its business due to circumstances beyond its reasonable control.
- 5.4 The College reserves the right to cancel the DSCTW at any time. In this event you will be notified as soon as possible.
- 5.5 Cancellation of Course bookings by you:
5.5.1 if you wish to cancel your booking on a Course you must notify the Bookings Office as soon as possible by telephone and then confirm such cancellation in writing

6 REFUNDS AND CANCELLATION CHARGES

- 6.1 If you cancel your registration on the DSCTW within the DSCTW Cooling Off Period (as defined in clause 19.1.6), you will be entitled to a full Refund of any fees paid, pursuant to the Consumer Protection Regulations.
- 6.2 Subject to clauses 6.1, you will not be entitled to a Refund of any Course Fee (or other fees) if the College terminates this Agreement due to your breach of any of these Terms.

7 ACCOMMODATION

- 7.1 Accommodation for Course study is allocated on a first-come, first-served basis. If the College does not offer you your preferred choice of accommodation, then the College will use reasonable endeavours to allocate you alternative accommodation and your fees will be adjusted accordingly.
- 7.2 The College will use reasonable endeavours to ensure that your room is available from 4.00pm on the day you are due to arrive and you must vacate rooms by 10.00am on the last day of your Course.
- 7.3 You must ensure that the accommodation, its furnishings and effects are kept as clean and tidy as is consistent with their proper use and in any event you shall ensure that such are in no worse a condition (fair wear and tear excepted) upon the end of your stay than they were when you originally entered such accommodation.
- 7.4 You will notify the College immediately of any damage to the accommodation, its furnishings or effects (whether caused by you or otherwise) on vacating your room. You are not permitted to share your room with anyone else at

any time unless arranged in advance with the College and any additional fees have been paid.

8 ACCESSIBILITY

- 8.1 The College's premises comprise a large historic building with several changes in floor level. The College has made some adaptations to its premises in an attempt to enable those with disabilities to attend Courses. You must indicate any concerns you may have in relation to access (or any other concerns) at the time of making a Course booking. All specific details you provide will remain confidential. You will then be contacted by a member of the College's staff who will discuss your individual requirements.

9 MATERIALS AND EQUIPMENT

- 9.1 Prior to the start of the Course you will be given a detailed list of materials and/or equipment which are needed for the Course. The cost of such materials and/or equipment is not always included in the Course Fee, thus you may have to pay for such materials and/or equipment in addition to the Course Fee.

10 LIMITATION OF LIABILITY

- 10.1 This clause 10 sets out the entire liability of the College in respect of any breach of these Terms; and any tortious act or omission including negligence arising under or in connection with these Terms.
- 10.2 Notwithstanding any other provision in these Terms, neither party's liability to the other for death or personal injury resulting from its own negligence shall be limited.
- 10.3 The College shall not be liable to you for any of the following losses or damage (whether or not such losses or damage were foreseen, direct, foreseeable, known or otherwise):
loss of revenue; loss of actual or anticipated profits (including without limitation loss of profits on contracts); loss of the use of money; loss of business; loss of opportunity; loss of goodwill; loss of reputation; loss of, damage to or corruption of data; or any indirect, special or consequential loss or damage howsoever caused.
- 10.4 Subject to clauses 10.2 and 10.3 above, the total aggregate liability of the College arising out of, or in connection with these Terms whether for negligence or breach of contract or any case whatsoever shall be capped at the total amount of sums paid to the College by you.
- 10.5 The terms of this clause 10 shall survive the termination of these Terms.

11 CHANGES TO PUBLISHED INFORMATION

- 11.1 While the College has made reasonable endeavours to ensure the accuracy of the Brochure, the College reserves the right to make changes to the DSCTW (or other information) as may be necessary. You will be notified of any proposed changes to the DSCTW Courses in advance, wherever this is reasonably possible.

12 NOTICES

- 12.1 Any notice or other communication required to be given by you to the College under these Terms, shall be in writing and shall be delivered personally, or sent by pre-paid first-class post or recorded delivery or by courier, to the Group Head of Finance at the address set out on the back cover of the Brochure or as otherwise specified by the College in writing to you.

13 WAIVER

- 13.1 A waiver of any term, provision or condition of these Terms shall be effective only if given in writing and signed by both parties and then only in the instance and for the purpose for which it is given.

- 13.2 No failure or delay on the part of the College in exercising any right, power or privilege under these Terms shall operate as a waiver of such right, power or privilege, nor shall any single or partial exercise of any right, power or privilege preclude any other or further exercise of it or the exercise of any other right, power or privilege.

14 INVALIDITY

- 14.1 If any provision of these Terms (or part of any provision) is found by any court or other authority of competent jurisdiction to be invalid, illegal or unenforceable, that provision or part-provision shall, to the extent required, be deemed not to form part of these Terms, and the validity and enforceability of the other provisions of these Terms shall not be affected.

- 14.2 If a provision of these Terms (or part of any provision) is found illegal, invalid or unenforceable, the provision shall apply with the minimum modification necessary to make it legal, valid and enforceable.

15 ENTIRE AGREEMENT

- 15.1 These Terms and its Schedule constitute the entire agreement and understanding between the parties and supersedes any previous agreement between the parties relating to the subject matter of this Agreement.

- 15.2 You acknowledge and agree that in accepting these Terms you do not rely on, and shall have no remedy in respect of, any statement, representation, warranty, or understanding (whether negligently or innocently made) of any person (whether party to these Terms or not) other than as expressly set out in these Terms. Nothing in this clause shall operate to limit or exclude any liability for fraud.

- 15.3 Unless otherwise expressly provided elsewhere in these Terms, the Agreement may be varied only by a document signed by both parties.

16 EXCLUSION OF THIRD PARTY RIGHTS

- 16.1 The Contracts (Rights of Third Parties) Act 1999 shall not apply to these Terms and no person other than the parties to the Agreement shall have any rights under it, nor shall it be enforceable under that Act by any person other than the parties to it.

17 GOVERNING LAW AND JURISDICTION

- 17.1 These Terms, and any dispute, controversy, proceedings or claim of whatever nature arising out of or in any way relating to them or their formation, shall be governed by and construed in accordance with the laws of England and the parties submit to the exclusive jurisdiction of the English Courts.

18 ENQUIRIES AND OTHER IMPORTANT INFORMATION

- 18.1 The following are not permitted on the College's premises (or in the courtyard eating area):

- 18.1.1 Smoking; or
18.1.2 pets, other than assistance dogs (and such must not be left in vehicles in the College's car park at any time).

- 18.2 The College will endeavour to cater for special diets required for medical reasons. You must provide details at the time of making a Course booking if you have any special dietary requirements. If you wish to discuss your requirements in detail, contact the College's Head Chef on telephone number 01243 818268.

- 18.3 A copy of our current Student Complaints and Appeals Policy is available on our website or on request from the College.

19 DEFINITIONS

- 19.1 In these Terms the following words shall have the following meanings:

- 19.1.1 **"Brochure"** means the current short courses Course brochure in which the Course was advertised;
- 19.1.2 **"College"** means West Dean College, part of The Edward James Foundation Limited (charity number 1126084, company number 6689362);
- 19.1.3 **"Consumer Protection Regulations"** means the Consumer Protection (Distance Selling) Regulations 2000 (*SI 2000/2334*), as amended by the Consumer Protection (Distance Selling) (Amendment) Regulations 2005 (*SI 689/2005*);
- 19.1.4 **"Course"** means the Developing Skills and Creative Language in Tapestry Weaving course (DSCTW) run by the College, comprising six (6) three-day units which must be attended;
- 19.1.5 **"DSCTW"** means the Developing Skill and Creative Language in Tapestry Weaving course;
- 19.1.6 **"DSCTW Cooling Off Period"** means the period beginning upon receipt of written confirmation of your successful application and ending upon expiry of the following fourteen (14) day period;
- 19.1.7 **"DSCTW Fee (Year 1)"** means the course fee payable for year one of the course, as stipulated in the Brochure and Course information;
- 19.1.8 **"DSCTW Fee (Year 2)"** means the course fee payable for year two of the course, as stipulated in the Brochure and Course information;
- 19.1.9 **"Refund"** means any refund or partial refund of the Course Fee following cancellation under clause 6 of these Terms such refund to be made within fourteen (14) days beginning with the date on which notice of cancellation was sent;
- 19.1.10 **"Terms"** means these standard terms and conditions.